Ph. : 0161-2804226
0161-2804227
Fax : 0161-2804226

SRI AUROBINDO COLLEGE OF COMMERCE & MANAGEMENT

(Managed by Sri Aurobindo Socio Economic and Management Research Institute)
Accredited with Grade 'A' by NAAC
AFFILIATED TO PANJAB UNIVERSITY, CHANDIGARH
Village Jhande, P.O. Threeke, Ferozepur Road, Ludhiana-142021
Email : info@saccm.in **Website :** www.saccm.in **PAN No:** AABTS9004P

REF:SACCM:IQAC:2022-23/02 **Date: 01.07.2023**

MINUTES AND ACTION TAKEN REPORT OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD AT 03:00 PM IN CONFERENCE ROOM ON 03-06-2023

The following were present:

1. Prof. (Dr.) Vishal Kumar	Principal and Chairperson
2. Mr. R. K. Rewari	Secretary – Governing Body
3. Dr. Pooja Mehta	IQAC Co-ordinator
4. Dr. Marinal Gupta	Member
5. Dr. Jinesh Jain	Member
6. Dr. Puja Jain	Member
7. Mr. Sanjay Gupta	Member
8. Ms. Sarita Arora	Member
9. Dr. Manpreet Kaur	Member
10. Ms. Meenu Gupta	Member
11.Sh. Anil Bharti	Nominated member
12.Mr. Parkash Singhi	Nominated member
13.Ms. Harneet Kaur	Student Member

The following members could not attend the meeting and were granted leave of absence.

1. Sh D. K. Sindwani	Nominated member
2. Mr Sumit Sharma	Alumni member
3. Dr Munish Jindal	Nominated member
4. Sh. Deepak Jain	Nominated member

The Co-ordinator opened the meeting, and the Chairperson welcomed all the members.

Agenda Point No. 1: Reporting of the minutes of the last IQAC meeting.
The minutes of the last meeting of IQAC were read out to the members and the same were confirmed.

Agenda Point No. 2: To present the initiatives taken by IQAC in last one year for overall upliftment of Teaching learning processes along with infrastructural developments.

Discussion
The members were apprised of the following IQAC initiatives:

- SACCM accredited with Grade 'A' in the NAAC Second Cycle Accreditation
- SACCM recognized among Top 10 Arts and Commerce Colleges – 2023 by the Higher Education Review magazine
- SACCM ups the ante by becoming Post Graduate College in 2022.
- Digitization of Library
- SACCM organized National Symposium in collaboration with Panjab University, Chandigarh
- MoU with Munjal Birmingham City University Centre of Innovation and Entrepreneurship, UK
- Internships and Placement opportunities for students with Local Industry, Alumni, Businesses, Local Community and Research Internship.
- Hon'ble Governor Sh. Banwarilal Purohit Inaugurated the Mother Auditorium at SACCM
- Honorable Chairman Sir inaugurated the Meditation Hall and observed Groundbreaking ceremony (Bhoomi Pujan) for new Academic Block
- Honorable Chairman Sir inaugurated SACCM Technology Business Incubator (TBI) and Inter college "IDEATHON" competition was organized
- SACCM Students Grabbed Top Positions in Panjab University B.Com. and BBA May 2022 and December 2022 Examinations
- SACCM proud student, Ms. Harneet Kaur awarded with Gold Medal at Panjab University Convocation
- SACCMite emerges as city Topper in CAT 2022
- Students of SACCM brought laurels to the college in Panjab University Zonal Youth and Heritage Festival
- Students of SACCM outshine in 63rd Panjab University Inter Zonal Youth and Heritage Festival 2022-23
- SACCM QUIZZERS bagged First place in 36th North Zone Inter-University Youth Festival Quiz Competition

- University Colour (Panjab University, Chandigarh) awarded to SACCM brilliant Quizzers.

Action Taken

- The committee members appreciated the steps taken by IQAC in last one year for uplifting various teaching learning processes and infrastructural developments.
- As a part of suggestion, it was advised by the members that the approach road to the college should be broadened. Owing to the huge traffic on the Ferozepur road, the college can speak to the district administration for proving a passing cut in front of the college itself.
- Committee members suggested to start MBA in the campus in future years.
- In order to follow 'achievement-oriented approach' in teaching learning processes, it was advised that faculty members should read good reference books, which are not just confined to the syllabus, but provide a comprehensive understanding about the concepts.
- In order to develop sports culture among students and shape their personality holistically, it was advised to increase the number of sports activities in the college. The committee deliberated upon utilizing the open space available in the campus adjacent to the railway crossing for the same purpose in the near future.

<u>Agenda Points No. 3:</u> To deliberate upon some of the recommendations received from NAAC peer team during their visit to college for second cycle assessment.

Discussion

Following recommendations were discussed in detail:

- Introduce variety of Add on/ Certificate Courses/ Vocational Skill Development Courses.
- Faculty shall be encouraged to undertake outcome-based Research Projects
- There is a need to have detailed profiling of adopted villages, then draft the required strategic plan.
- Meditation Sessions should be made compulsory for the students and faculty.
- In future, the college can participate in NIRF and undertake quality audit recognized by state, national or international agencies
- Alternate Sources of energy and energy conservation measures may be considered

Action Taken

- It was suggested to initiate students and faculty exchange programs with high institutes of repute at national as well as international level.
- Keeping into view the significance of spiritual health of students, the committee members advised to appoint a regular meditation instructor and allocate specific lectures for students on meditation as a part of regular college timetable.
- Besides meditation instructor, it was suggested to engage a part time fine arts teacher for grooming the arts related talent of young minds.
- In order to make the classroom teaching more application-based and make students practically ready for the industry, it was suggested to motivate faculty members to read and write more numbers of case studies and integrate those case studies into classroom teaching.
- It was suggested that in addition to implementing the recommendations given by NAAC, SAACM must keep on looking at the scope for providing added advantages to students and society over and above other institutes of repute.

<u>Agenda Points No. 4:</u> To discuss about the formation of various students' clubs in the college keeping students' interests into consideration.

Discussion

The members were informed about the rationale, roles, and responsibilities of following newly formed students' clubs:

- Rangmanch (Theatre & Music) Club
- Investment and Finance Club
- Edutalk Club
- Marketing Club

Action Taken

The committee members appreciated the formation of the aforementioned clubs. In addition to these clubs, it was suggested to formulate following clubs also in future:

- Personality Development Club
- Books Club
- Sports Club

Agenda Points No. 5: To discuss the steps taken by the college in the light of implementation of New Education Policy for B. Com and BBA 1st semester by Panjab University.

Discussion

The members were apprised of the following steps taken by college in this regard:

- Presentation by the Principal for explaining the methodology pertaining to revised syllabi, credit score requirements, subject choice, assessment, and evaluation parameters
- Attending virtual meeting hosted by Panjab University for addressing the concerns of various affiliated colleges with regards to implementation of NEP.
- Extensive in-house discussion by the Principal and faculty regarding the pre-requisites of implementation of NEP in the upcoming semester

Action Taken

- The Panjab University has deferred the implementation of NEP in affiliated colleges for the current session. However, the same would be introduced w.e.f. session 2024-25, for which, SACCM has proposed course contents and credits of various skill development/ ability enhancement courses to Panjab University.

There being no other item for discussion, the meeting was closed with thanks to the chair.

Prof. (Dr.) Vishal Kumar
Principal

Dr. Pooja Mehta
Co-ordinator, IQAC

The Agenda Points for the IQAC meeting conducted on 3rd June, 2023 at 3 p.m. in Conference Room, are as follows :-

1.) Reporting of the minutes of the last IQAC meeting.

2.) To present the initiatives taken by IQAC in last one year for overall upliftment of teaching learning processes along with infrastructural developments.

3.) To deliberate upon some of recommendations received from NAAC peer team during their visit to college for second cycle assessment.

4.) To discuss about the formation of various students' clubs in the college keeping students' interests into consideration.

5.) To discuss the steps taken by the college in the light of implementation of New Education Policy for B. Com and BBA 1st Semester by Panjab University.

6.) Any other point with the permission of the chair.

1. Mr. R.K. Rewari	
2. Prof. (Dr.) Vishal Kumar	
3. Sh. D.K. Sindhwani	Leave of Absence
4. Sh. Deepak Jain	Leave of Absence
5. Dr. Munish Jindal	Leave of Absence
6. Sh. Anil Bharti	
7. Mr. Parkash Singhi	
8. Mr. Sumit Sharma	Leave of Absence
9. Dr. Pooja Mehta	
10. Dr. Marinal Gupta	
11. Dr. Jinesh Jain	
12. Dr. Puja Jain	
13. Mr. Sanjay Gupta	Sanjay Gupta
14. Ms. Sarita Arora	
15. Dr. Manpreet Kaur	
16. Ms. Meenu Gupta.	
17. Ms. Harneet Kaur.	Harneet Kaur.