



SRI AUROBINDO COLLEGE OF COMMERCE & MANAGEMENT

(Managed by Sri Aurobindo Socio Economic and Management Research Institute)

Accredited with Grade 'A' by NAAC

AFFILIATED TO PANJAB UNIVERSITY, CHANDIGARH

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REF:SACCM:IQAC:JAN:2024-25/ 15

Date: 31.01.2025

MINUTES AND ACTION TAKEN REPORT OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

A meeting of the IQAC of SACCM was held on 25th January 2025 in the Conference Room at 03:00 pm. The following members were present:

1. Prof. (Dr.) Vishal Kumar	Principal and Chairperson
2. Mr. R. K. Rewari	Secretary – Governing Body
3. Dr. Pooja Mehta	Co-ordinator - IQAC
4. Dr. Marinal Gupta	Member
5. Dr. Jinesh Jain	Member
6. Dr. Puja Jain	Member
7. Mr. Sanjay Gupta	Member
8. Ms. Meenu Gupta	Member
9. Ms. Sarita Arora	Member
10. Sh. D. K. Sindwani	Nominated member

The following members could not attend the meeting and were granted leave of absence.

1. Dr. Manpreet Kaur	Member
2. Mr Sumit Sharma	Alumni member
3. Sh. Deepak Jain	Nominated member
4. Dr Munish Jindal	Nominated member
5. Sh. Anil Bharti	Nominated member
6. Mr. Parkash Singhi	Nominated member
7. Ms. Komalpreet Kaur Sekhon	Student Member

The IQAC Co-ordinator opened the meeting, and the Chairperson welcomed all the members. The following agenda points were reviewed, and decisions were taken:

Agenda Point No. 1: Reporting of the minutes of the last IQAC meeting.

Discussion

The minutes of the last meeting of IQAC were read out to the members and the same were approved.

The coordinator presented a report on the actions taken since the last meeting, covering key updates, including the implementation of a reward system in the Book Club, the list of students who applied for merit scholarships in the current semester, the gap analysis of value-added, multidisciplinary, and skill enhancement courses at SACCM, the projected timeline for faculty members to complete their Ph.D. degrees, the planning of excursion trips for students, and the distribution of the Auro Campus magazine to parents.

Actionable Points

- A jury comprising subject experts should be constituted to evaluate and judge rewards in the Book Club. In the next IQAC meeting, the Book Club should present a status update on the number of books read, titles covered, and student participation. To enhance engagement, rewards such as Kindle e-readers can be introduced.
- A scholarship policy should be introduced for the BCA course, along with the existing policies for B.Com and BBA, to support and encourage meritorious students from BCA course.
- To attract and support high-achieving students from the Punjab School Education Board, state toppers can be promoted and encouraged by offering certain fee exemptions for admission.
- Excursion trips can be planned as weekends, departing on Saturday and returning on Sunday, to ensure minimal disruption to the academic schedule during the week.
- A fund allocation policy for alumni activities should be developed, which includes a contribution percentage from the college, in addition to the alumni's own contributions, to support such events and initiatives.
- The alumni committee should organize panel discussions featuring a group of distinguished alumni, providing valuable insights and guidance to our students.
- A copy of Auro Campus should be sent to the stakeholders within two months of the completion of each semester.

Agenda Points No. 2: Informing the members about the submission of the Annual Quality Assurance Report (AQAR) to NAAC and the uploading of data on the Data Capturing System (DCS) for the National Institutional Ranking Framework (NIRF) for the 2023-24 session.

Discussion

The members were informed about the submission of the AQAR to NAAC for the 2023-24 session and the uploading of NIRF data on the DCS. Emphasis was placed on ensuring accuracy in reporting and the institution's commitment to continuous quality improvement.

Actionable Point

To strengthen placement data, it was suggested to document evidence of pass-out students who join their family businesses after graduation, considering them as placements.

Agenda Points No. 3: Discussing the gap analysis conducted to compare the value-added, multidisciplinary, and skill enhancement courses offered at SACCM with the demands of the current business environment.

Discussion:

The members reviewed the gap analysis comparing SACCM's value-added, multidisciplinary, and skill enhancement courses with current business needs, emphasizing the need for alignment with industry demands.

Actionable Point

The advisory committee will hold periodic meetings to assess resource gaps, including faculty strength, infrastructure needs, internship opportunities, and other essential resources required for the effective implementation of NEP in the college.

Agenda Points No. 4: Proposing a system to grant exemptions for final-year students preparing for competitive exams or attending B-school interviews, based on their academic performance in previous semesters, with higher scores leading to greater exemptions.

Discussion:

The existing policy for granting exemptions to final-year students preparing for competitive exams or B-school interviews will be followed.

Actionable Point

The resources for CAT preparation can be made available to support students in their aspirations.

Agenda Points No. 5: Brainstorming on exploration of potential strategies to enhance extracurricular activities for students.**Discussion:**

The members discussed various strategies to enhance extracurricular activities, including organizing regular dance and art workshops, increasing intra-college competitions, and expanding open mic events. Emphasis was placed on encouraging student participation in inter-college events and integrating storytelling sessions to promote knowledge sharing.

Actionable Point

- Organize regular dance and art workshops, ensuring structured sessions on a monthly or fortnightly basis.
- Conduct theme-based intra-college competitions covering literary, fine arts, music, and dance events.
- Expand the scope of open mic events to include diverse forms of student expression.
- Encourage and facilitate greater student participation in inter-college competitions.
- Introduce storytelling sessions to create a platform for sharing folklore, history, and personal experiences.
- Organize one sports lecture per week for each class to emphasize the importance of physical well-being and sportsmanship.

Agenda Points No. 6: Reviewing the progress of existing MOUs to assess their effectiveness and identify opportunities for further enhancement.**Discussion:**

The committee reviewed the progress of existing MOUs to evaluate their impact and effectiveness. It was emphasized that activities under these agreements should be conducted consistently. The discussion focused on identifying areas where collaborations could be strengthened, such as faculty and student exchange programs, joint research initiatives, and skill development workshops. Additionally, the potential for engaging industry partners in curriculum enhancement and practical training was explored. Opportunities to expand collaborations with NGOs for community engagement and CSR initiatives were also considered to maximize the benefits of these partnerships.

Actionable Point

- Proceed with signing MOUs with reputed educational institutions, NGOs, and industry partners.
- Ensure that activities under MOUs are conducted regularly rather than occasionally.
- Structure MOUs to be mutually beneficial and enriching for both parties.
- Facilitate domain-specific student and faculty exchange programs under MOUs.
- Engage students in CSR activities of Vardhman Industries Ltd.
- Consider establishing an MOU with an NGO dedicated to the cause of education.

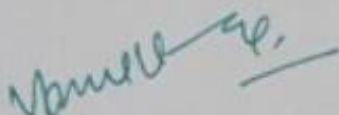
Agenda Points No. 7: Any other point with the permission of the chair.**Discussion:**

The committee discussed reviewing the NAAC SSRs of the top 20 colleges to perform a gap analysis and identify best practices for improvement. Additionally, the potential use of AI in business activities was explored, with a focus on offering short-term courses in AI-driven areas like inventory and cash flow management to enhance practical business skills.

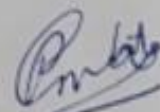
Actionable Point

- The suggestion was made to review the NAAC SSRs of the top 20 colleges and perform a gap analysis by criteria, aiming to identify best practices and areas for improvement in preparation for future accreditation.
- The use of AI in business activities is an area worth exploring further. For instance, offering short-term courses on inventory management or cash flow management using AI can equip students and professionals with the tools to leverage advanced technology in augmenting business performance and decision-making processes.

There being no other item for discussion, the meeting was closed with thanks to the chair.



Prof. (Dr.) Vishal Kumar
Principal



Dr. Pooja Mehta
Co-ordinator, IQAC

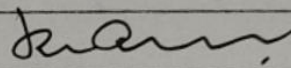
IQAC Meeting
25th January, 2025

The Agenda points for the IQAC meeting conducted on 25th January, 2025 at 3 p.m. in Conference Room, are as follows:→

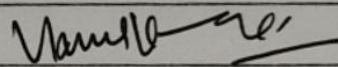
- 1) Reporting of the minutes of last IQAC meeting.
- 2) Informing the members about the submission of Annual Quality Assurance Report (AQAR) to NAAC and the uploading of data on the Data Capturing System (DCS) for the National Institutional Ranking framework (NIRF) for the 2023-24 session.
- 3) Discussing the gap analysis conducted to compare the value-added, multidisciplinary, and skill enhancement courses offered at SACCM with the demands of the current business environment.
- 4) Proposing a system to grant exemptions for final year students preparing for competitive exams or attending B-school interviews, based on their academic performance in previous semesters, with higher scores leading to greater exemptions.

5. > Brainstorming on exploration of potential strategies to enhance extra-curricular activities for students.
6. > Reviewing the progress on existing MOV's to assess their effectiveness and identify opportunities for further enhancement.
7. > Any other point with the permission of the chair.

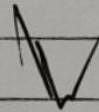
1. Mr. R.K. Renuari



2. Prof. (Dr.) Vishal Kumar



3. Sh. D.K. Bindwani



4. Sh. Deepak Jain

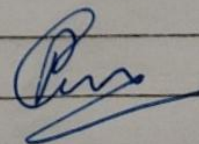
5. Dr. Munish Jindal

6. Sh. Anil Bharti

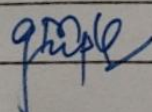
7. Mr. Parkash Singhi

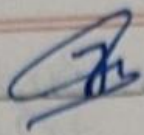
8. Mr. Sumit Sharma

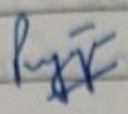
9. Dr. Pooja Mehta



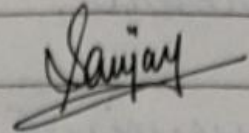
10. Dr. Marinal Gupta



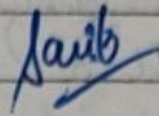
11. Dr. Jinesh Jain 

12. Dr. Puya Jain 

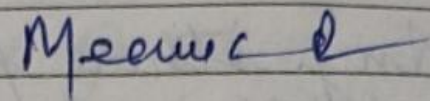
13. Mrs. Sanjay Gupta



14. Mrs. Sarita Chora



15. Dr. Manpreet Kaur

16. Mrs. Meenu Gupta 

17. Mrs. Komalpreet Kaur Sehron