



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution	
Sri Aurobindo College of Commerce and Management	
• Name of the Head of the institution	Dr. Vishal Kumar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9914023332
• Mobile No:	9872834591
• Registered e-mail	info@saccm.in
• Alternate e-mail	principal@saccm.in
• Address	Village Jhande, P.O.Threeke, Ferozepur Road
• City/Town	Ludhiana
• State/UT	Punjab
• Pin Code	142021
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Self-financing				
• Name of the Affiliating University	Panjab University, Chandigarh				
• Name of the IQAC Coordinator	Dr. Pooja Mehta				
• Phone No.	9872834591				
• Alternate phone No.	9914023332				
• Mobile	9872834591				
• IQAC e-mail address	iqac@saccm.in				
• Alternate e-mail address	poojamehta@saccm.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://saccm.in/storage/2024/12/naac/AQAR-2023-24.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://saccm.in/academic-calendar-tentative-schedule-session-2023-24/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.02	2015	11/11/2015	14/11/2020
Cycle 2	A	3.04	2022	02/11/2022	01/11/2027
6.Date of Establishment of IQAC			14/10/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none">Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
<ul style="list-style-type: none">If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none">If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Starting the BCA Program: SACCM introduced the Bachelor of Computer Applications (BCA) program in alignment with NEP 2020, addressing the rising demand for digital and technical skills. This program equips students with expertise in areas like coding, software development, and data analysis, making them industry-ready and competitive in technology-focused domains. The addition of this course strengthens SACCM's academic offerings by making it a multi-disciplinary college and supports students' aspirations to thrive in the modern, tech-driven job market.		
Promoting Practical Learning with Faculty-Led Case Studies: SACCM has taken a proactive approach to bridge the gap between theoretical knowledge and practical applications by encouraging faculty to write case studies. Each faculty member contributed a case study to enrich the curriculum, providing students with opportunities to analyze real-life business situations and solve complex problems. This approach fosters critical thinking and decision-making skills, ensuring that students are better prepared for professional challenges beyond the classroom.		
Developing Technology Business Incubator (TBI) Facilities: SACCM invested in enhancing the Technology Business Incubator (TBI) infrastructure to support student entrepreneurship and innovation. The TBI provides dedicated workspaces, mentorship, and resources for students interested in starting their own ventures or working on cutting-edge projects. By fostering a supportive environment for		

aspiring entrepreneurs, SACCM helps students gain practical experience in business development, encouraging them to convert innovative ideas into viable ventures.

Introducing Student Clubs: SACCM enriched the campus experience by establishing a variety of student clubs catering to diverse interests. The Finance and Investment Club, EduTalk Club, and SACCM Impacters (the marketing club) allow students to pursue their passions, develop leadership skills, and engage in meaningful activities outside of academics. These clubs foster a strong sense of community, responsibility, and teamwork, providing students with a well-rounded college experience that enhances personal and professional growth.

Full-Time Dance Teacher: SACCM appointed a full-time dance teacher to provide students with professional training in dance and to support their creative and cultural development. This addition ensures that students have the opportunity to explore their artistic interests, participate in cultural activities, and develop skills in performing arts, enriching their overall educational experience.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Completion of New Academic Block	The construction of the new academic block dedicated to the Department of Computer Science and Applications has been successfully completed and is now fully operational. Equipped with modern classrooms, laboratories, and collaborative spaces, the new block supports innovative teaching methods and provide students with the resources they need to excel in their studies and research endeavors.
Advancing Research Competencies of Faculty Members	In order to enhance faculty members' research skills and knowledge in innovative methodologies, FDP was organized in the session 2023-24 on "Advancements in Research with Meta Analysis and

Year	Date of Submission
2023-24	23/12/2024

15. Multidisciplinary / interdisciplinary

SACCM's affiliating university, Panjab University, will introduce the National Education Policy (NEP) in the 2024 academic session. SACCM is fully prepared to offer a flexible and multidisciplinary learning experience in line with NEP's objectives. Students will have the autonomy to select their courses independently, enabling them to design customized academic pathways that transcend traditional subject boundaries. This initiative will encourage students to explore a wide range of fields, build diverse skill sets, and pursue interests beyond their core discipline. To further enhance interdisciplinary learning, SACCM will also organize sessions on a range of subjects aimed at personal growth and practical life skills, such as self-defense, drug addiction awareness, emotional detoxification, personality development, open-house discussions on geopolitics, psychological well being, and stress management. These sessions will be designed to provide students with essential knowledge and skills that complement their academic pursuits, fostering a more holistic educational experience. Through these efforts, SACCM aims to cultivate a dynamic, student-centered learning environment that embraces the NEP's vision of an interdisciplinary education, preparing students to navigate complex, real-world challenges effectively.

16. Academic bank of credits (ABC):

With the implementation of National Education Policy (NEP) 2020 by the Panjab University, SACCM will adopt the Academic Bank of Credits (ABC) framework. This system will allow students to earn, accumulate, and transfer credits for courses completed across multiple institutions. The ABC initiative is designed to offer students greater flexibility in their educational paths, enabling them to pause and resume their studies without losing progress. By participating in the ABC, SACCM aims to empower students with the freedom to customize their academic journey according to their needs and interests. This credit accumulation system will support learners who wish to explore varied disciplines, take industry-relevant courses at other institutions, or balance their studies with personal or professional commitments. SACCM's adoption of the ABC system will not only enhance educational mobility for students but also encourage lifelong learning, ensuring students can continue to develop their skills and knowledge over time. We are also working on the necessary digital infrastructure and record-keeping processes to

streamline credit storage and transfers, providing students with seamless access to their academic records through a centralized system.

17.Skill development:

Aligned with the National Education Policy (NEP) 2020, SACCM places a strong emphasis on equipping students with practical skills that complement academic knowledge and prepare them for the demands of today's workforce. The institution is committed to creating a skills-focused learning environment, which will be further strengthened with the implementation of NEP. SACCM plans to introduce targeted skill-development programs that include hands-on training, certifications, and workshops in key areas such as digital marketing and data analytics. We are also expanding our partnerships with industry experts to provide skill-building sessions in specialized topics, including startup ecosystems, employability skills, leadership development, GST return filing, risk management, financial literacy, workplace etiquette, soft skills, entrepreneurial skills, augmented reality (AR) and virtual reality (VR), and career readiness. In addition to these specialized courses, SACCM is enhancing internship opportunities, encouraging students to apply their skills in real-world settings. Faculty members will collaborate closely with students to identify skill gaps and offer personalized guidance, enabling them to strengthen their competencies throughout their academic journey. Through these initiatives, SACCM aims to empower students with essential, market-relevant skills that support both their academic growth and career readiness, ultimately creating well-rounded graduates who can adapt to various professional roles and environments.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In alignment with the National Education Policy (NEP) 2020, SACCM is committed to the appropriate integration of the Indian Knowledge System (IKS) into its educational framework. In this context, the Internal Quality Assurance Cell (IQAC) organized a two-day Faculty Development Program (FDP) titled "Echoes of Wisdom: Exploring The Indian Knowledge System" on May 6-7, 2024. This program speakers, Prof. (Dr.) Sudhir Kumar and Prof. (Dr.) Ravi Inder Singh, emphasized the significance of incorporating traditional Indian teachings into contemporary education. SACCM employs a bilingual approach (English and Vernacular) to ensure that students can comfortably receive lectures. In all programs, teachers deliver their lectures not only in English but also utilize Punjabi and Hindi as delivery languages, making the learning experience more

accessible. This approach not only facilitates better understanding but also helps in preserving linguistic diversity. SACCM actively promotes cultural integration in the educational experience. The college annually organizes a cultural fest that serves as a platform for students to showcase their talents in folk dancing, music (vocal and instrumental), public speaking, literature, quizzing, and theatre. This fest encourages students to appreciate and embrace the cultural heritage of the country, fostering an inclusive and diverse learning environment. Participation in the Panjab University Youth and Heritage Festival plays a significant role in familiarizing students with the diverse customs, ceremonies, and traditions that form the heritage of India. This festival showcases the linguistic and cultural diversity of the country, featuring classical dances, folk cultures, dance and music performances, as well as heritage events that highlight both recent and ancient aspects of Punjab and various parts of India. SACCM also celebrates a range of Indian festivals, including Lohri, Diwali, and Teej, which reflect India's rich cultural diversity. These celebrations connect students with their cultural roots, imparting deeper cultural awareness and fostering unity among the diverse student body. SACCM's commitment to a holistic educational experience that includes India's cultural ethos is exemplified through these festivities. Through these initiatives, SACCM aims to enhance students' learning experiences and cultivate a more holistic educational approach, preparing them to engage with their cultural heritage while embracing contemporary knowledge systems.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

SACCM is dedicated to implementing Outcome-Based Education (OBE) as a framework to enhance the quality and relevance of its academic programs. OBE focuses on defining clear, measurable outcomes that students are expected to achieve by the end of their learning experiences. This approach ensures that education is aligned with industry demands and prepares students effectively for their future careers. To facilitate OBE, SACCM has taken significant steps. Each program at the college has well-defined learning outcomes that outline the knowledge, skills, and competencies students are expected to acquire. These outcomes are communicated to students at the beginning of each course, providing them with a clear understanding of the expectations. The curriculum is designed to be flexible and responsive to the evolving needs of the industry. By incorporating practical training, project work, and real-world applications, SACCM ensures that students can connect theoretical knowledge with practical experience. Assessment methods are varied and aligned with the learning outcomes. Continuous evaluation

through assignments, projects, presentations, and examinations ensures that students are consistently assessed on their understanding and application of the subjects taught. Regular guidance is provided to help students understand their strengths and areas for improvement, encouraging self-reflection and facilitating continuous learning. In addition to academic learning, SACCM emphasizes skill development programs that focus on soft skills, employability skills, and technical competencies. Workshops, seminars, and guest lectures by industry professionals provide students with insights into current trends and expectations in the job market. By adopting an OBE framework, SACCM aims to create a more engaging and effective learning environment that empowers students to achieve their full potential, equipping them with the skills necessary to succeed in a competitive global landscape.

20.Distance education/online education:

SACCM recognizes the importance of distance education and online learning in today's rapidly changing educational landscape. By offering a variety of online courses and resources, SACCM aims to reach a wider audience and provide opportunities for those who may not be able to attend traditional in-person classes. SACCM has implemented an Enterprise Resource Planning (ERP) system, QualCampus, which streamlines administrative processes and enhances the overall learning experience. This system facilitates efficient management of student data, admission registration, attendance tracking, assignments submission, examination reports, and communication between faculty and students, thereby creating a cohesive educational environment. Advancements in digital learning infrastructure further support this commitment. SACCM has recently installed interactive smart panels in each classroom and the conference room. These panels offer an array of benefits, including an enriched and engaging learning experience through multimedia and visual content, real-time feedback for teachers, access to diverse digital resources, and the promotion of collaborative learning. Additionally, the college has plans to establish a language lab in the near future for recording lectures. The college has developed a robust repository of digital learning resources by subscribing to the EBSCO database. The EBSCO Business Source Elite database provides IP-based access on the college campus as well as remote access through user IDs and passwords. It offers full-text coverage of scholarly journals, with a rich collection that includes publications covering topics such as accounting, banking, finance, international business, marketing, and sales. These resources enhance the online learning experience, making education more accessible and engaging. Through these initiatives, SACCM is

committed to providing a comprehensive and flexible educational experience that meets the diverse needs of its student population, preparing them for success in an increasingly digital world.

Extended Profile

1.Programme

1.1 117

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 891

Number of students during the year

File Description	Documents
Data Template	View File

2.2 93

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 267

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 30

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

37

Number of Sanctioned posts during the year

File Description	Documents
Data Template	View File

4.Institution

4.1

29 + 3

Total number of Classrooms and Seminar halls

4.2

Rs.461.91 Lakh (For
Financial Year
01.04.2023 to
31.03.2024)

Total expenditure excluding salary during the year (INR in lakhs)

4.3

133

Total number of computers on campus for academic purposes

Part B**CURRICULAR ASPECTS****1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

SACCM has structured its curriculum development and feedback mechanisms in alignment with the affiliating University's standards, ensuring academic rigor and enhanced student learning outcomes.

- A detailed academic calendar is prepared before each semester, including teaching days, subject allocation, schedule finalization, and library resources, ensuring a structured academic year.

- Orientation sessions for new faculty focus on curriculum delivery processes and ERP software (Qualcampus) use, enhancing faculty effectiveness.

- Academic assistance programs cater to diverse student needs: merit

classes for high achievers, and remedial and bridge classes for addressing knowledge gaps.

- Lectures, workshops, and interactive sessions by academicians, industry experts, and alumni provide students with real-world perspectives, enriching classroom learning.
- Theme-based industrial visits offer practical exposure, bridging classroom concepts with their real-world applications.
- Innovative teaching methods like problem-solving tasks, role-plays, group presentations, and quizzes foster active learning, teamwork, and critical thinking.
- Tutorials clarify academic doubts, while case studies encourage decision-making skills through real-life scenario analysis.
- ICT-enabled classrooms with Wi-Fi, LAN, and Smart Boards enhance the teaching-learning experience, making it dynamic and engaging.

These initiatives reflect SACCM's commitment to fostering academic excellence and a supportive, student-centered learning environment.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliated institution, SACCM aligns the curriculum with the University Academic Calendar to deliver high-quality education. This alignment highlights its academic planning, ensuring a well-rounded and structured learning environment that promotes academic success and personal growth.

The academic year begins with a comprehensive Induction Program for new students, emphasizing holistic development, leadership, and ethical values. This program facilitates a smooth transition into college life, setting the foundation for their academic journey.

Faculty members prepare detailed teaching work plans outlining course content, delivery methods, and assessment strategies. These proactive measures ensure consistent, high-quality instruction and clear expectations for students. Ongoing evaluations and feedback mechanisms track student progress, fostering timely adjustments and academic improvement.

The academic calendar serves as a comprehensive guide, incorporating essential dates for exams, assignments, and curriculum completion, alongside extracurricular and cultural events. This integrated approach encourages effective time management, enabling students to balance academics with personal interests.

SACCM's proactive planning ensures smooth administrative operations, including exam scheduling, University coordination, and study material distribution. Students benefit from timely feedback, allowing them to refine their learning strategies.

By aligning with University Calendar and maintaining meticulous academic planning, SACCM fosters excellence and holistic student development, nurturing capable and well-rounded individuals.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://saccm.in/academic-calendar-tentative-schedule-session-2023-24/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

60

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

60

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

SACCM undertakes following measures for sensitizing students about crosscutting issues:

Theoretical Initiatives:

These issues are taught to students of B.Com, BBA, BCA and M.Com classes through subjects in curriculum:

Gender Issues: English, Punjabi, Entrepreneurship and Business Laws

Sustainability: EVS (Environment, Road Safety Education), Marketing Management.

Human Rights: Human Resource Management and Business Laws

Professional Ethics: 'Social and Business Ethics and 'Social and Ethical Issues in Business', Business Ethics and Corporate Governance.

Social Empowerment: Social and Ethical Issues in Business, Social and Business Ethics and Entrepreneurship and small business.

Environmental Education: EVS, Social and Business Ethics

Practical Measures:

SACCM organizes, expert talks, and interactive sessions on issues like Gender Equality, Sustainability, Human Rights, Professional Ethics, and Social Empowerment, covering topics, including "Myths and Facts of Breast Cancer," "Charting New Paths Towards Gender

Equality in India," "Personal Branding for Budding Entrepreneurs," "Entrepreneurship Simplified," "Women's Wellness," "Drug Abuse Awareness and Addiction Prevention," and "Anger Management."

Events like Model United Nations on Human Rights, Governance, and Unmet Needs, Nukkad Nataks on Eco-Diwali Celebrations and Suicide Prevention, celebration International Women's Day foster awareness. SACCM also organizes Blood Donation Camps, Cycle Rallies, Cleanliness Drives, Outreach Programs, etc.

Therefore, SACCM continues to build inclusive and socially conscious academic environment that prepares students to be ethical global citizens

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

148

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
---	------------------------------

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
---	---

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://saccm.in/storage/AQAR-2023-24-documents/1.4.2.pdf

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year**

2.1.1.1 - Number of sanctioned seats during the year**440**

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year****00**

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At SACCM, we identify students as advanced or slow learners by assessing their performance across various academic and participatory metrics, such as mid-semester tests, assignments, group discussions, presentations, and class participation.

For advanced learners, SACCM offers a range of opportunities designed to go beyond traditional learning materials. To enhance analytical skills and foster deeper comprehension, we design mid-semester tests and inter-section quizzes with questions that challenge students to think critically and apply their knowledge in practical scenarios. To build leadership and critical thinking skills, we involve students in a range of interactive activities like Independent Thinking Exercises, Model United Nations, and British Parliamentary Debates.

At SACCM, we strive to build an encouraging environment that helps slow learners grasp concepts more easily. We supply streamlined notes and reference materials to simplify complex subjects and run a

formal mentorship program to guide students in both academic and personal matters. Additional remedial classes are organized to help improve their academic performance. Moreover, the college has a full-time psychologist to deal with the behavioral issues of the student and to offer emotional support and build confidence whenever necessary.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
891	30

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

SACCM uses both teacher-centered and student-centered learning approaches to create a well-rounded educational experience that enhances student engagement and comprehension.

Experiential Learning: SACCM strongly emphasizes experiential learning by organizing frequent extension lectures led by distinguished academics and industry experts. These sessions offer students valuable insights, real-life experiences, and professional knowledge. Beyond classroom learning, SACCM offers a range of opportunities for practical exposure, including internships, industrial visits, and an annual marketing fest.

Participative learning- Group projects, role-playing exercises, and presentations are regularly incorporated to encourage collaboration and communication among students. Additionally, students are actively engaged in Inter-Section Subject Quizzes (ISSQ) and class quizzes, which require them to apply theoretical concepts learned in the classroom to solve practical, real-world problems.

Problem-Solving - The development of problem-solving skills is a core focus at SACCM. Faculty members frequently use the case study method, presenting students with real-world business scenarios that demand critical thinking and analytical skills.

Through this blended pedagogical approach, SACCM ensures that students are not only well-versed in theoretical knowledge but also equipped with the practical skills and critical thinking abilities necessary for success in the professional world.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

SACCM has taken several digital initiatives to create a more dynamic, interactive, and efficient educational environment.

Digital Classrooms: To facilitate collaborative learning and inspire creativity and innovation in both teaching methods and student projects, SACCM has transformed its classrooms into modern learning spaces by installing smart boards in every room.

Education Management System - Qual Campus: To streamline daily academic and administrative activities, SACCM has adopted Qual Campus, a comprehensive web-based Education Management Software. This platform enables both students and faculty members to access essential information, such as attendance records, timetables, lecture notes, assignments, examination schedules, results, reference materials, and online fee payments, all from a single interface.

Access to Academic Resources - EBSCO Database: SACCM subscribes to the EBSCO Database, a leading online research platform, to support the academic and research needs of both students and faculty.

Online Library Services - OPAC: The college library has further enhanced its accessibility and usability by introducing an Online Public Access Catalogue (OPAC) service. This digital catalog allows students and faculty to efficiently search and locate a wide range of educational resources

Modernized Computer Labs: SACCM's state-of-the-art computer labs are equipped with the latest hardware and software to support various courses and research activities.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://saccm.in/storage/AQAR-2023-24-documents/2.3.2.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**12**

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****9.52**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college strictly follows the assessment and evaluation guidelines set by the affiliating University. These regulations are clearly communicated to students through the college website and the prospectus. Additionally, detailed orientation sessions are held at the start of each academic session to familiarize new students with the institution's policies, evaluation methods, practices, cultural norms, and core values.

Internal assessment at the college primarily involves Mid-Semester Tests (MSTs) and assignments. MSTs are conducted systematically and within a defined timeframe each semester to ensure fair and consistent evaluation. The scores from these tests and assignments are uploaded to the college's ERP system, QualCampus, allowing

students to track their academic progress comprehensively.

Those who do not perform well in the MSTs are provided with additional assistance, and special arrangements are made for students who miss MSTs due to unforeseen circumstances. Beyond formal assessments through MSTs and assignments, students' participation in academic and extracurricular activities—including group discussions, presentations, and class tests—is also considered in evaluating their overall performance.

By adhering to these practices, the college ensures a thorough and fair assessment process, fostering an environment where students are supported, and their achievements are comprehensively recognized.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At SACCM, every member of the faculty endeavors to get things right from the outset. However, if any grievances arise related to the internal examination process, they are addressed in a transparent, timely, and efficient manner. To manage such concerns, the college has established an Examination Grievance Redressal Committee. This committee is led by a senior faculty member and includes both teaching and non-teaching staff. The committee oversees the entire examination process, which is conducted with utmost transparency and objectivity. This includes the preparation of question papers, the evaluation of answer sheets, the compilation of results, and the awarding of internal assessment grades. Mid-Semester Tests (MSTs) and assignments are assigned a predefined weight in the internal assessment framework, and grades are awarded based solely on students' performance. This clear and objective grading system significantly minimizes the potential for grievances. Furthermore, the adherence to a uniform marking scheme during evaluation ensures consistency and fairness, thereby reducing the likelihood of dissatisfaction among students. By maintaining these rigorous and transparent practices, SACCM ensures that the internal examination process is fair and that any issues are resolved promptly and equitably.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college's Vision, Mission, and SACCM Student Development Model clearly outline the expected program and course-specific outcomes for students. During the academic year 2023-24, the college offered five programs: M.Com (General), B.Com (General), B.Com (Honors), BBA and BCA, following the curriculum and assessment guidelines set by the Affiliating University.

Course-specific outcomes are developed for each subject and are made available on the college website to ensure faculty and students are well-informed. These outcomes encompass the course outline, objectives, student learning outcomes, content, required and suggested texts, and teaching methods.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://saccm.in/storage/AQAR-2023-24-documents/2.6.1.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At SACCM, the evaluation of Program Outcomes (POs) and Course Outcomes (COs) is conducted using both direct and indirect methods.

Direct methods assess students' knowledge, skills, and learning based on their performance in Mid-Semester Tests (MSTs), End-Semester Examinations, and supplementary activities such as presentations and assignments. The Inter Section Subject Quiz (ISSQ) is another tool used to measure how effectively students from diverse academic backgrounds are mastering the course material. To map the attainment levels of specified outcomes (POs, PSOs, and

COs), the college has implemented a systematic student assessment and monitoring system. This system tracks academic progress, manages student evaluations, and ensures continuous learning and development.

Additionally, SACCM regularly conducts Intra and Inter-college result analyses to identify areas needing improvement and to recognize potential top performers, distinction holders, and students who may require extra attention from the faculty.

The indirect method of evaluation involves gathering feedback from various stakeholders, including students, alumni, parents, and teachers, to capture their perspectives on students' learning achievements.

Apart from academic evaluations, students' involvement in activities like independent thinking exercises, Model United Nations, Marketing Fest, and British Parliamentary debates also highlights their learning and growth.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

274

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://saccm.in/storage/2024/10/Annual_Report_2023_2024.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://saccm.in/student-faculty-feedback-general/>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research**

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**21**

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****41**

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year****12**

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to

social issues, for their holistic development, and impact thereof during the year

The NSS unit upholds its motto "Not Me, But You" by organizing a variety of collaborative and non-collaborative activities aimed at uplifting society while promoting the holistic development of students. This year, a notable collaborative event was a blood donation camp held in collaboration with the Rehras Sewa Society. Additionally, cultural activities were organized to recognize the contributions of the sub-staff members. Students visited local hospitals, including ESI Hospital, Civil Hospital Jagraon etc., to reflect on their commitment to social service. They also reached out to slum areas to distribute essential supplies. A session on anger management and a dance workshop were organized at the government school in the college's adopted village to engage and inspire the participants. A charity exhibition featuring Diwali stalls was held in collaboration with several NGOs like Ek Prayas etc. During the year students visited orphanage and Old Age Home also. Under 'Meri Mati Mera Desh' initiative, saplings were planted and the Swachhta hi Sewa campaign aimed at encouraging cleanliness and environmental concern among students. By involving students in such initiatives, the NSS unit aims to nurture compassionate and socially responsive citizens, fostering empathy and a strong sense of responsibility toward their communities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

633

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

31

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

To foster academic excellence and innovation, SACCM offers a state-of-the-art infrastructure that significantly enhances the teaching and learning experience. Every classroom is air-conditioned and fitted with advanced technology to create an optimal learning environment. The campus features a modern computer centre and lab, equipped with the latest computing equipment, and all faculty and administrative staff are provided with laptops. Shared facilities, including printers, scanners, and photocopiers, are accessible to all faculty members, and the entire campus benefits from robust Wi-Fi coverage with 150 (75+75) Mbps bandwidth.

The library is fully automated with an Integrated Library Management

System (ILMS) and includes a dedicated reading room for concentrated study, enriching the academic experience. Additionally, there are three sophisticated seminar halls, each equipped with cutting-edge ICT facilities and capable of seating approximately 100 people. The 'Mother Auditorium' stands out with its advanced ICT equipment and modern acoustics, accommodating over 834 individuals.

A new academic block dedicated to the Bachelor of Computer Applications course has recently been constructed and is fully operational, featuring the latest technology to support the program.

Overall, SACCM's infrastructure is meticulously maintained and thoughtfully designed, reflecting the institution's dedication to providing a superior educational environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://saccm.in/storage/AQAR-2023-24-documents/4.1.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is dedicated to creating a dynamic environment for sports and extracurricular activities, making substantial investments to enhance student life. The campus boasts a well-equipped sports ground, sports room, and student centre to facilitate a range of activities. Facilities include a badminton court with two indoor courts (44ft x 20ft), a basketball court (28m x 15m), two table tennis tables, a volleyball court (18m x 9m), an athletic track, and designated areas for chess, carrom, and an open gym.

These resources allow students to train and compete in a variety of events, including inter-college, intra-college, and university-level competitions. The college also organizes an annual cultural festival and talent hunt competition, 'Manthan,' which encourages vibrant student involvement. The range of events includes music, dance, fine arts, and literary activities, supported by facilities such as an auditorium, seminar halls, a creative forum room, and an atrium, with a dedicated dance room for event preparation.

Additionally, a dedicated room for the National Service Scheme (NSS)

and other social service initiatives is available. To promote student well-being, the college inaugurated a new meditation centre in 2022. This holistic approach ensures students receive a well-rounded education, supporting their overall development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

32

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

32

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1,247.61

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

SACCM has a well-stocked and spacious library having a collection of 5487 books, 22 reputed journals, 06 magazines and 10 newspapers. It is the resource hub of the College that has the membership of N-List programme of INFLIBNET Centre which provides vast access to approximately 6,150 e-journals and 1,99,536 e-books. In order to inculcate aptitude for scholarly research among the students and faculty members, the college library subscribed EBSCO Database Business Source Elite Plus. Keeping in view of the optimum and effective usage of these e-resources, a dedicated computer Lab consisting of 10 high end systems with latest configuration and internet facility has been established in the library. To keep pace with e-technology, the College has automated the library through web/internet-based Education Management Software Qual Campus and its collection can also be searched through Web OPAC. It has modules like Acquisition, Serial Management, cataloging, Stock Management, Circulation, Various Reports, Web-OPAC, Bar-code generator etc. Library is fully automated, and Bar-code Enabled. OPAC Kiosk is available for searching the books through QualCampus and users can locate the books easily. Besides this, a case study bank and repository of faculty publications is kept in the library for reference of faculty and students. Reprographic facility is also given to the students in the College library for effective utilization of books, project reports, magazines, journals and periodicals. Internet, printing and scanning facilities are also available for the students and staff members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://saccm.qualcampus.com/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Upload any additional information</td><td>View File</td></tr> <tr> <td>Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Upload any additional information	View File	Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File			
File Description	Documents								
Upload any additional information	View File								
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File								
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)									
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)									
6.79									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>View File</td></tr> <tr> <td>Audited statements of accounts</td><td>No File Uploaded</td></tr> <tr> <td>Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Audited statements of accounts	No File Uploaded	Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File	
File Description	Documents								
Any additional information	View File								
Audited statements of accounts	No File Uploaded								
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File								
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)									
4.2.4.1 - Number of teachers and students using library per day over last one year									
29									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>View File</td></tr> <tr> <td>Details of library usage by teachers and students</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Details of library usage by teachers and students	View File			
File Description	Documents								
Any additional information	View File								
Details of library usage by teachers and students	View File								
4.3 - IT Infrastructure									
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi									

The college has advanced IT facilities and robust ICT infrastructure to support effective teaching and learning. Each classroom is equipped with ICT capabilities, providing a conducive environment for modern education. Moreover, the entire college campus is Wi-Fi enabled, offering a bandwidth of 75+75 Mbps (Netplus and Quadrant). Additionally, LAN connectivity is available in classrooms and workstations, ensuring seamless connectivity. The College has a sophisticated ERP system called QualCampus. This ERP system efficiently manages functions such as online admissions, student information, examination, employee management, payroll, library and communication with parents and students. To maintain a secure cyber environment, we have installed Fortinet Firewall security systems and analyzers. Furthermore, the college is equipped with Trend Micro Antivirus licenses to enhance cybersecurity. The College has a computer center, featuring a substantial number of high-end desktop computers with the latest configurations, along with printers and LED displays. To enhance security and surveillance, the college placed CCTV cameras throughout the campus. We have recently established the new Computer department where each classroom equipped with Interactive panel and Computer Lab is furnished with latest infrastructure and high-end 52 desktop. Furthermore, the college installed OPAC-kiosks to enhance library services, allowing independent access to book information and availability.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

133

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

117.83

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

SACCM implements a variety of standard procedures to ensure smooth and effective operations. These procedures cover multiple facets of the institution, including the Library, IT department, procurement of sports equipment, stationery purchases, college tours and trips, and administrative printing. The college also focuses heavily on infrastructure maintenance, with the Estate officer and their team managing tasks such as furniture repairs, masonry, plastering, painting, carpentry, plumbing, and housekeeping.

Additionally, the college chooses to outsource several annual maintenance contracts, covering services such as pest control, fire system upkeep, CCTV camera maintenance, and servicing of generators and air conditioners. The institution also manages UPS maintenance and ensures regular cleaning of water tanks to maintain smooth operations.

Furthermore, the college has implemented standard procedures and practices to ensure the effective use of its physical and academic facilities. This encompasses budgeting for student welfare activities, managing administrative support staff, adhering to financial procedures, and following established protocols for administrative tasks.

Therefore, the college's dedication to these standard procedures and practices are crucial for sustaining its functionality and effectiveness across different departments, infrastructure maintenance, and facility management, ultimately benefiting both students and staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

00

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

institution / non- government agencies during the year**41**

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**311****5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****311**

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
---	----------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

08

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

45

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

39

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

37

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

SACCM Student Council is formed with the objective of creating effective management competencies in terms of developing administrative and leadership skills amongst students. To create student council 2023-24, students were selected by the activity coordinators after due diligence as per the requirements of the activity. In addition to this, top 10 university position holders of all the classes as per 2023 university results were also included in student council as an endeavor to motivate the students excelling in academics in university results. Activity coordinators nominate the students based upon the following parameters:

- a. Student's aptitude in running a particular activity;
- b. Student's experience in coordinating various elements of the activity;
- c. A reasonable level of student's previous achievement in the activity;
- d. Student's potential in leading the administrative functions of the College.

There were 37 students in total who were members of the Student Council 2023-24. Meetings are organized as per the requirements for the student council that help college management to finalize certain students' related decisions like organization of cultural/social events, adding or changing any college event, celebration of any festival etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

19

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

SACCM Alumni Association was registered on 13th October, 2014. The association was formed with the objective for upholding and expanding the growth of the college. Following are the ways in which Alumni contribute:

1. Alumni are our brand ambassadors and they have been instrumental in building good reputation for the college in the society through word-of-mouth publicity. There has been a trend of alumni's kin seeking admission in college every year which proves that the college alumni have been contributing a lot towards image building of the college.

2. It has been observed that majority of our students come from the business families. The college alumni have been helping in organizing industrial visits to different industrial organizations for providing diverse practical business exposure to young SACCMites.

3. The college invites its University Gold Medalists and Top University Rank holders from pass out batches to share academic and personal tips to the potential achievers of the on-going batches.

4. Well placed alumni are invited by the college to address the students and share their industry experience and provide career guidance to the present students.

5. Alumni Association of the college provides financial assistance and scholarships to needy and deserving students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

SACCM aims to be one of India's leading institutions, dedicated to cultivating business leaders equipped with dynamic competencies and entrepreneurial skills. The institution focuses on developing skilled, self-reliant, and globally competent individuals who can effectively tackle the challenges of a rapidly changing business landscape, while also making contributions to society and the nation.

The Governing Body, comprising a blend of industrialists and academicians, plays a crucial role in identifying and implementing practices to realize this vision, as illustrated in the 'SACCM Student Development Model' and executed through the 'Systematic Student Assessment and Monitoring System' Under their guidance, the college curriculum is enriched with innovative programs, including the "Shape the Mind Program" (learning from the experiences of renowned leaders), "Independent Thinking Exercise" (fostering critical thinking), BPD and MUN (developing public speaking and leadership skills), and YEN and CGPC activities (promoting entrepreneurial and employability skills). Additional initiatives like the Technology Business Incubator and various student clubs further enhance students' management competencies.

Students actively engage in organizing events, gaining valuable experience in leadership and coordination. Furthermore, soft skills training is integrated into the curriculum through Skill Enhancement Courses such as "Human Values & Ethics," "Self-Management & Inter-Personal Dynamics," and "Business Etiquette and Professionalism," ensuring students are industry-ready, personally empowered, socially effective, and professionally adept. Faculty members are also actively involved in decision-making through various committees and regular brainstorming sessions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

At the college level, decision-making follows a participative management approach, focusing on delegation and active involvement at every level. At the top level, strategic decisions are made by the Chairman and Governing Body after reviewing the college's annual performance and consulting with key stakeholders. At second level, Secretary, Governing Body and Principal oversee the college's overall functioning and implement these decisions.

At third level, organizational structure includes key roles like IQAC-Coordinator, Academic-Advisory Committee, Departmental Coordinators, and Bursar, each responsible for specific administrative functions. The Academic-Advisory Committee, composed of key functional heads, offers guidance to senior authorities on important aspects of college operations.

At fourth level, committees like Discipline committee, Budget committee, LAC, ICC, GRC, RFDC and WDC, managed by faculty/ Non-teaching staff handling specific tasks are there. Event-specific committees also manage college events and activities.

Finally, to promote students' involvement and active participation in college events and activities, there are specific event-organizing committees, SACCM student council and student clubs. In

these forum, the faculty and student coordinators together plan and execute cultural events, public speaking, and co-curricular activities etc.

The Principal coordinates this entire participative process, ensuring effective decentralization and involvement across all levels of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

SACCM has a comprehensive Perspective Plan in function, Deploying the plan, in the current session , College effectively implemented the following plans in terms of new infrastucture:

1.Rain water Harvesting: Rainwater harvesting through bore systems is an effective way to collect and store rainwater for various uses. It helps in sustainable water management through water conservation and a cost-effective water resource that will also recharging the groundwater table. In this regard, the college has started implementation of 9" Bore on the Depth of 150 feet and Construction of Pit 5 at BCA/MCA Block.

2.Increase in Internet Bandwidth: To deliver exceptional education and ensure seamless learning experience for students and faculty, considering the growing dependence on digital resources and online learning platforms, college's current bandwidth of 60 MBPS, distributed as 30 MBPS Netplus and 30 MBPS Quadrant has been enhanced to 125 MBPS from a single vendor. This will cater to the evolving needs of our close to 1000 students and significantly improve their online learning experience and faster access to educational resources to faculty and students both.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://saccm.in/wp-content/uploads/2022/AQAR-2020-21-documents/Perspective%20Plan%20SACC M.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution follows a hierarchical organizational structure with distinct levels of responsibility. At the top level, Governing Body is responsible for steering, mentoring, and monitoring the institution, making all strategic decisions. The Secretary of the Governing Body and the Principal form the second level, tasked with implementing these strategic decisions and managing the overall functioning of the college.

The third level includes key roles such as the IQAC Coordinator, Academic Advisory Committee, Departmental Coordinators, and the Bursar, each responsible for specific administrative functions. The Academic Advisory Committee, composed of functional heads, provides guidance on important aspects of the college's operations to senior authorities.

At the fourth level, various functions are delegated to specialized committees, as outlined in organogram. The members and in-charges of these committees are empowered to manage their respective areas. Under the leadership of designated in-charges, each committee aligns its activities with college's vision and mission. Committee heads, together with their members, decide on programs, procedures, schedules, and tasks, after consulting with the Principal before finalizing their plans. This structure ensures effective coordination and decision-making at all levels, promoting active participation and a shared commitment to the college's goals.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://saccm.in/organizational-structure/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College has number of welfare schemes for the members of the faculty, non-teaching and sub staff, the details of the same are given as under:

For Teaching staff

- Sponsoring faculty members' participation in seminars, conferences and workshops.
- Sanctioning paid duty leaves to attend General Orientation Programmes and Subject Specific Refresher Courses organized by UGC-run Academic Staff Colleges.
- Granting paid study leave for Pre-Ph.D. coursework.
- Supporting transportation, meal and other allied expenses in an

endeavour to extend industry-academia interface.

- The benefits of the paid maternity leave which are to be given to the regular staff, the same is also extended to the adhoc faculty.

- Provision of Duty Leave

For Non-teaching

- Free uniforms and shoes

- Recreational program for sub-staff and their families to motivate them intrinsically by recognizing them as an inextricable and vital part of SACCM family.

For Teaching and Non-teaching both

- Group Mediclaim Insurance

- Services of Visiting Physician

- Services of Psychologist

- Sports facilities for recreation

- Provision of monthly short leave where the college grants two hours of paid time off every month in case of any emergency

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has implemented a comprehensive performance appraisal system that evaluates faculty based on four key parameters: results, research and case studies, student feedback, and administrative duties.

For the first parameter, individual scores for each class taught by faculty members are assessed, alongside comparisons with the best colleges in the university. In terms of research and case studies, faculty is evaluated based on the number of research papers published in UGC-recognized journals and the quality of case studies, which are reviewed by an independent expert annually. The third parameter involves gathering student feedback through a structured questionnaire that assesses the quality of teaching, including content delivery, teaching innovations, assignments, notes, and additional support. Lastly, faculty performance is measured by their effectiveness in fulfilling assigned administrative duties.

Non-teaching staff are similarly evaluated based on criteria relevant to their administrative roles, including professional competence, performance, and the personal qualities needed to effectively carry out their responsibilities.

Overall, the appraisal system aims to encourage, motivate, and inspire faculty and staff in alignment with the institution's motto of "Excellence."

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution demonstrates a strong commitment to a systems-oriented approach. Standard Operating Procedures and various policies have been established for most critical functions, serving as guidelines. Compliance with these systems is ensured through quarterly audits conducted by an Internal Audit team appointed by the College's Managing Trust. These periodic audits not only facilitate system improvements but also identify gaps that require remedial action. Following each audit, a report detailing the identified gaps is submitted to the Principal for feedback and corrective measures. Additionally, both internal and external financial audits are regularly performed by an independent auditing team, while external statutory audits are conducted biannually to assess the accounting functions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NA

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As a self-financed institution, the funds necessary for infrastructure development and daily operations are generated from its own corpus or provided by the managing trust. To ensure optimal use of these funds, appropriate systems and procedures are implemented. At the start of each year, the Budgeting Committee, composed of faculty members, prepares quarterly and annual revenue and capital budgets based on input from teaching and non-teaching staff. The Chairman of the Managing Trust, along with the Budgeting Committee, reviews these budgets before final approval.

Once the capital budget is approved, it is handed over to the purchasing department to procure items at the best quality and lowest possible prices. Based on the approved revenue budget, funds are transferred to the college on a monthly basis, allowing the institution to spend according to the approved budget. On monthly basis, Accounts department compares the expenses incurred in the month vis-a-vis budget and the next month budget is prepared for the transfer of desired funds. This monthly review process helps prevent overspending and supports better planning for the future, ensuring the optimal utilization of available funds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Developing Technology Business Incubator (TBI) Facilities: SACCM invested in enhancing Technology Business Incubator (TBI) infrastructure to support student entrepreneurship and innovation. The TBI provides dedicated workspaces, mentorship, and resources for students interested in starting their own ventures or working on cutting-edge projects. By fostering a supportive environment for aspiring entrepreneurs, SACCM helps students gain practical experience in business development, encouraging them to convert innovative ideas into viable ventures.

2. Students Clubs

To translate management's vision of fostering SACCM students' overall development through practical exposure and experiential learning, Student Clubs have been introduced focusing on some core areas of business/management giving students full responsibility over club operations planning and carrying out club projects and activities independently and teacher's role as more of a facilitator, The details about the students clubs are:

- The Marketing Club - SACCM Impacteers helps students develop marketing skills by applying concepts learned in their curriculum to real-world scenarios.
- The Edutalk Club encourages innovative thinking, problem-solving, and knowledge sharing, fostering intellectual curiosity and collaboration among students.
- The Finance and Investment Club allows students to learn, share, and implement strategies related to personal finance, investing, and the stock market, providing valuable insights for financial growth and decision-making.

File Description	Documents
Paste link for additional information	https://saccm.in/igac-documentation/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Strengthening Internship for Students

Strengthening Students' Internship initiative taken in the previous year, IQAC & CGPC attempted to secure internship for a total of 64 students from B.Com/BBA 2nd/4th/ 6th semesters and M.Com 2nd/4th semesters in the current year compared to 46 students previous year and could connect them with prestigious organizations, including Vardhman Apparels, Vardhman Corporate Office, Vardhman Sales & Marketing Office, Vardhman Special Steels Ltd., Avon Cycle, Vardhman Spinning & General Mills, Octave Clothing, Octave Apparels, Monte Carlo Fashions Ltd., AIM India Pvt. Ltd., Hero Cycle, and Indra Hosiery. This initiative aimed to provide students with valuable industry exposure and practical experience, significantly enhancing their career prospects proving college's commitment towards fostering strong industry-academia connections & support students in building successful careers.

2 Faculty Book Reading

to engage faculty in reading informative and thought-provoking books that foster professional growth and collaboration, Faculty Book Reading has been initiated focusing on books offering valuable insights into leadership, success, and personal development. Through in-depth discussions, faculty members have gained new perspectives that enhance their teaching practices, administrative strategies, and overall approach to academic excellence. This practice has also led to improved critical thinking, a better grasp of effective leadership, and greater ability to implement innovative ideas.

File Description	Documents
Paste link for additional information	https://saccm.in/storage/AQAR-2023-24-documents/6.5.2.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO

C. Any 2 of the above

Certification, NBA)	
File Description	Documents
Paste web link of Annual reports of Institution	https://saccm.in/storage/2024/10/Annual_Report_2023_2024.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File
INSTITUTIONAL VALUES AND BEST PRACTICES	
7.1 - Institutional Values and Social Responsibilities	
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year	
<p>Gender equity is embodied in functioning of college as SACCM offers additional seats for single girl child. To sensitize students about pains and pangs of destitute, WDC systematized following talks:</p> <p>Topic/Initiative</p> <p>Speaker/Collaboration</p> <p>Date</p> <p>"Myths and Facts of Breast Cancer"</p> <p>Dr. Anish Bhatia, Consultant and Surgeon in Oncology, Fortis Hospital, Ludhiana</p> <p>19-10-2023</p> <p>"Charting New Paths Towards Gender Equality in India"</p> <p>Prof. (Dr.) Ashish Virk, Professor-of-Laws University Institute of Laws, PU Regional Centre, Ludhiana</p> <p>07-11-2023</p> <p>"Women's Wellness"</p>	

Dr. Vanie Sarda Thapar, MBBS, MD (OBS & Gynae), Director and Consultant at Suman Hospital and New Life Infertility Research Centre, Ludhiana

07-03-2024

"Empowering Youth: Nurturing Wellness and Resilience"

Dr. Zennie S. Girn, MBBS, MD (OBS & Gynae), Laparoscopic Surgeon and Urogynae Expert, Suman Hospital, Ludhiana

20-04-2024

1. For promoting psychological well-being, SACCM has appointed:
 - Full-time psychologist
 - Meditation practitioner
 - Qualified doctor who visits college campus daily for an hour.
2. Separate common room for girls and Medical Room
3. For ensuring safety and security of students, following initiatives had been taken:
 - Appointment of security guards
 - CCTV Surveillance system.
 - Installation of fire extinguishers

For timely Redressal of issues faced by students, Internal Complaint Committee, Grievance Redressal Committee, Discipline Committee, and Anti Ragging Committee are functional

File Description	Documents
Annual gender sensitization action plan	https://saccm.in/storage/AQAR-2023-24-documents/7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://saccm.in/storage/AQAR-2023-24-documents/7.1.1_pics.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy

C. Any 2 of the above

Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College has also well managed waste disposal system which is elaborated as follows:

Solid Waste Management:

SACCM entered into a contract with A2Z a certified organisation for collection and disposal of all types of waste generated in the college. Bins have been installed at different places. Waste collected in the bins is collected by A2Z on weekly basis for proper disposal as per government norms. The waste collected from dusting and cleaning of academic buildings and campus lawns are also disposed with A2Z. For proper disposal of recyclable waste like glass and paper waste 'Waste/Scrap Disposal Committee' of the college is functional. Annual inspection is conducted, and all recyclable material is disposed of.

Liquid Waste Management:

SACCM has installed a Sewage Treatment Plant of 50 KLD capacity in August 2018 wherein, all sewage water is treated, and thereafter reused for irrigation of college lawns and playground.

E-Waste Management:

All types of e-waste like discarded UPS, tubes and other materials are disposed under the supervision of IT in charge and estate officer of the college, which further sells the waste to vendors. Some part of E-waste disposal management covers a buy back system where old systems are handed over to the company from where they were purchased from. For the said period, no e-waste was generated.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://sacem.in/storage/AQAR-2023-24-documents/7.1.3.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

D. Any 1 of the above

following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

SACCM is devoted to fostering a sustainable and inclusive

environment for both institutional and societal growth. Since its inception, the institution has emphasized the free expression of diverse views among students. SACCM supports this by providing ample opportunities for participation in public speaking activities such as British Parliamentary Debates, and independent thinking exercises, encouraging open dialogue and critical thinking.

SACCM, being socially responsive, aids economically weaker and meritorious students from EWS sections with financial assistance and offers reservations for SC/ST students to improve their social and educational positions.

The college celebrates regional festivals like Teej and Lohri, promoting a vibrant and inclusive atmosphere where all cultures are valued. The National Service Scheme (NSS) unit collaborates with NGOs to celebrate Green Diwali, focusing on training and livelihood opportunities for differently-abled individuals. SACCM also organizes excursions to places like Jaipur, Manali, and Amritsar, and visits to old age homes to develop tolerance and harmony towards various diversities. This commitment showcases SACCM's dedication to creating an inclusive and conducive environment for all.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The NSS unit at SACCM engages students in various activities to raise awareness about their constitutional obligations and promote holistic development. Key initiatives include:

- Swachhta-Hi-Seva Campaign and World Environment Day for environmental awareness, along with a session on "Holistic Development through Self Investment" to support mental well-being.
- SACCM has stringent anti-ragging and sexual harassment policies, ensuring a safe environment.

- A 7-day NSS camp focused on community service and personal development, featuring sessions on meditation, drug abuse awareness, fire safety, and a poster-making competition on drug awareness. A cycle rally was held to advocate for environmental protection, and students visited the NGO Manukhta Di Seva to foster social responsibility. A medical camp was conducted in an adopted village to provide healthcare.
- Additionally, the college celebrates important national days like Sri Aurobindo Birth Anniversary, Gandhi Jayanti and Veer Bal Diwas, and organizes leadership session like 'Growing up as Leaders: Youth as Change Agents'.
- A blood donation camp and a motivational session by Mr. Anmol Kwatra, Founder of EkZariya, emphasized the importance of social and moral education. These initiatives aim to sensitize students to their roles and duties in society while fostering a sense of community and responsibility.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- To mark birth anniversary of Sri Aurobindo Acroyd Ghose who was a yogi, mystic, poet, and divine soul - SACCM arranged for a meditation session and conducted deliberations on Arvind's life and work on 15.08.2023.
- For conservation of 'The Mother Planet', students celebrated 'World Environment Day' on June 5, 2024, and campaigned for green diwali.
- SACCM celebrated 'World Suicide Prevention Day', 'Teej' and 'Teacher's Day'.
- Each year on March 23, "Shaheed Diwas" is observed across India with heartfelt respect and unity, commemorating the sacrifices of revolutionaries Bhagat Singh, Shivaram Rajguru, and Sukhdev Thapar, who were executed by the British. This year, too, the day was honoured with great enthusiasm.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE I - INFRASTRUCTURE & LEARNING RESOURCES

OBJECTIVE

To foster culture of academic excellence, facilitate lifelong learning, and enrich learning experiences of both students and educators.

CONTEXT

Creation of environment for effective teaching, research, technology integration, collaboration, and sustainability in education

PRACTICE

- Subscription to EBSCO database
- Membership of N-List programme of INFLIBNET Centre
- OPAC Kiosk
- State-of-art physical infrastructure
- Airconditioned smart classrooms.
- ERP Qualcampus for academic and administrative function

EVIDENCE OF SUCCESS

There's conducive setting for fostering research, integrating technology, promoting collaboration, and ensuring sustainability in education.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

Though no problem is encountered in planning and execution, yet SACCM aims to scale-up e- initiatives.

BEST PRACTICE II - EXPERIENTIAL LEARNING

Objectives

To complement academic inputs and provide platform for intensive interaction with illustrious academicians and practicing managers.

Context

Experiential learning actively engages students with real-world situations. It's immersive approach bridging gap between theory and

practice.

Practice

Professionals are invited to impart wisdom, practical experience, specialized skills, and forward-thinking ideas to students.

Evidence of Success

Improved students' communication skills and strengthened decision-making abilities.

Problems Encountered and Resources Required

While SACCM has not encountered problems in implementing experiential learning initiatives, SACCM recognizes need for continuous improvement and expansion.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

SACCM has established itself as a leading educational institution in Punjab over two decades, driven by its commitment to excellence and innovative practices. The college thrives on five key pillars: commitment, hard work, discipline, strong academia-industry connections, and a continuous learning ethos among its faculty. A significant partnership with the Vardhman Group of Industries enhances the educational experience by providing real-world learning opportunities, with industry experts regularly visiting for interactive sessions that bridge the gap between theory and practice. SACCM emphasizes experiential learning through industrial visits and internships, preparing students for professional success.

The college also boasts a performance-based appraisal system for faculty, ensuring continuous improvement in teaching methods. Its state-of-the-art infrastructure, including advanced auditoriums and meditation halls, fosters both academic excellence and student well-

being. SACCM's integration of technology-driven learning tools equips students with skills necessary for the digital age. With a focus on innovation, a feedback-driven improvement system, and a commitment to continuous development, SACCM has solidified its position as a forward-thinking institution, preparing students for successful careers and contributing to regional educational advancement.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- **Introducing a Systematic Student Assessment Monitoring System:** Implement a structured system to track and evaluate student performance, helping identify areas for improvement and support personalized learning.
- **Preparation for NEP Implementation:** With Panjab University set to introduce the National Education Policy (NEP) in 2024, SACCM will align its curriculum and practices with NEP guidelines to enhance subject offerings.
- **Advancing towards NIRF Rankings:** The college is preparing to apply for the National Institutional Ranking Framework (NIRF) ranking, demonstrating its commitment to academic excellence.
- **Formation of a Book Club:** A Book Club for students will be established to foster love for reading and encourage intellectual discussions. A reward system will recognize students for their active participation and articulation, promoting engagement and personal growth.
- **Exploration of Extracurricular Activities:** SACCM will explore new ideas to expand extracurricular activities, aiming to enhance student engagement, personal development, and teamwork skills.
- **Professional Interactions:** Increase seminars and interactions with industry professionals such as Chartered Accountants, Company Secretaries, and ICWA members to bridge the gap between academic learning and real-world applications.
- **Thorough Feedback Analysis:** A comprehensive analysis of feedback from students, faculty, alumni, and parents will be conducted to identify strengths and areas for improvement, informing future decisions and enhancing teaching learning experience.