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SRI AUROBINDO COLLEGE OF COMMERCE & MANAGEMENT

Accredited with Grade 'A' by NAAC

AFFILIATED TO PANJAB UNIVERSITY, CHANDIGARH

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Date: 15.05.2024

MINUTES AND ACTION TAKEN REPORT OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

A meeting of the IQAC of SACCM was held on 04th May 2024 in the Conference Room at 03:00 pm. The following members were present:

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|-----------------------------|----------------------------|
| 1. Prof. (Dr.) Vishal Kumar | Principal and Chairperson |
| 2. Mr. R. K. Rewari | Secretary – Governing Body |
| 3. Dr. Pooja Mehta | Co-ordinator - IQAC |
| 4. Dr. Marinal Gupta | Member |
| 5. Dr. Jinesh Jain | Member |
| 6. Mr. Sanjay Gupta | Member |
| 7. Ms. Meenu Gupta | Member |
| 8. Ms. Sarita Arora | Member |
| 9. Sh. Deepak Jain | Nominated member |
| 10. Dr Munish Jindal | Nominated member |
| 11. Sh. Anil Bharti | Nominated member |
| 12. Ms. Harneet Kaur | Student Member |

The following members could not attend the meeting and were granted leave of absence.

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|-----------------------|------------------|
| 1. Mr Sumit Sharma | Alumni member |
| 2. Sh. D. K. Sindwani | Nominated member |
| 3. Mr. Parkash Singhi | Nominated member |
| 4. Dr. Puja Jain | Member |
| 5. Dr. Manpreet Kaur | Member |

The IQAC Co-ordinator opened the meeting, and the Chairperson welcomed all the members. The following agenda points were reviewed, and decisions were taken:

Agenda Point No. 1: Reporting of the minutes of the last IQAC meeting.

Discussion

The minutes of the last meeting of IQAC were read out to the members and the same were approved.

The coordinator presented a report on the action taken since the last meeting. This included updates on internship opportunities, library resource utilization, sports infrastructure, case study bank, NEP implementation, and approval from AICTE portal for the BBA course.

Actionable Points

- The college should invite the toppers of the city from the recently released 10+2 results to honour them and inform them about available scholarship opportunities, aiming to attract meritorious students for admission.
- To foster a culture of reading among students, the college can establish literature/book club, encourage library visits, and invite authors to inspire students to cultivate a habit of reading.
- Mr. R K Rewari proposed initiating a practice wherein faculty members share their insights from books they have read in the library on a designated board.

Agenda Point No. 2: Review of the recommendations brought forward by the NAAC peer team during their visit to the college for the second cycle assessment.

Discussion

Each recommendation of NAAC was extensively discussed regarding the work already completed or yet to be done by the college before the next assessment becomes due.

Actionable Points

- In the next IQAC meeting, share outcomes and suggestions gathered from feedback obtained from stakeholders (teachers, parents, students, alumni).
- Plan to introduce innovative certificate courses encompassing data analytics, Artificial Intelligence, life skills, and entrepreneurial abilities.
- Share the exact number of faculty members who currently hold a Ph.D. or are pursuing Ph.D. in the next IQAC meeting.

- The college can adopt Jodhan and Mansuran villages under the community outreach program of the college, in collaboration with the CSR project of Vardhman Group.
- A significant amount of work is required to establish MOUs with institutes of high repute and ensure the functionality of existing MOUs.
- Efforts should be made to ensure that a greater number of faculty members visit the library on regular basis.
- Initiate the practice of displaying notices regarding various government scholarship schemes to facilitate needy students in availing them.
- Increase the number of extension lectures/sessions for students featuring established alumni, and organizing sessions with the Chairman sir and other industry experts to enrich the learning experience of students.

Agenda Points No. 3: Brainstorming on developing a systematic 'Student Assessment Monitoring System' to ensure regular and comprehensive evaluation of academic progress and performance.

Discussion

The proposal for the "Student Assessment Monitoring System" was extensively deliberated upon in the meeting, with members appreciating IQAC's efforts to develop a foolproof monitoring system, including result analysis. Statistical tools such as mean, standard deviation, coefficient of variation, skewness, and range of scores for result analysis were thoroughly discussed.

Actionable Point

- All faculty members should be informed and briefed about the "Student Assessment Monitoring System" to ensure its effective implementation and utilization.
- Students can be grouped, each comprising one top-performing student and others of average or above-average performance, for the purpose of peer tutoring.

Agenda Points No. 4: Discussion on the revival of Memorandums of Understanding (MOUs) with esteemed institutions such as SRCC, IITs and IIMs to foster collaborative initiatives and academic partnerships.

Discussion: The committee members discussed the revival of Memorandums of Understanding (MOUs) with prestigious institutions like SRCC, IITs, and

IIMs to enhance collaborative initiatives and academic partnerships, acknowledging the current deficiency in this area. It was suggested that while the number may be limited to 2-3 MOUs, the focus should be on establishing high-quality partnerships.

Actionable Points:

- Discuss strategies adopted for reviving MOUs with esteemed institutions and collaborative initiatives in next IQAC meeting.
- Explore leveraging industry tie-ups to revive MOUs with esteemed institutions.

Agenda Points No. 5: Any other point with the permission of the chair.

There being no other item for discussion, the meeting was closed with thanks to the chair.



Prof. (Dr.) Vishal Kumar
Principal



Dr. Pooja Mehta
Co-ordinator, IQAC

IQAC meeting
4th May, 2024

The Agenda Points for the IQAC

meeting conducted on 4th May, 2024

at 3 p.m. in the Conference Room,

are as follows: ✓

1. Reporting of the minutes of the last IQAC meeting.
2. Review of the recommendations brought forward by the NAAC peer team during their visit to the college for the second cycle assessment.
3. Brainstorming on developing a systematic student assessment monitoring system to ensure regular and comprehensive evaluation of academic progress and performance.
4. Discussion on the revival of Memorandums of Understanding (MOUs) with esteemed institutes such as SRCC, IITs and IIMs to foster collaborations and academic partnerships.
5. Any other points with the permission of the chair.

1. Mr. R.K. Bencari R.K.
2. Prof. (Dr.) Vishal Kumar Vamelo
3. Sh. D.K. Bindwani
4. Sh. Deepak Jain Deepak
5. Dr. Munish Jindal Munish Jindal
6. Sh. Anil Gharti Anil Gharti
7. Mr. Pankash Singh
8. Mrs. Sumit Sharma
9. Dr. Pooja Mehta Pooja
10. Dr. Marinal Gupta Marinal
11. Dr. Jinesh Jain Jinesh
12. Dr. Pooja Jain
13. Mr. Sanjay Gupta Sanjay Gupta
14. Mrs. Parita Arora Parita
15. Dr. Manpreet Kaur
16. Mrs. Meenu Gupta Meenu
17. Mrs. Harmeet Kaur Harmeet Kaur