



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution	
Sri Aurobindo College of Commerce and Management	
• Name of the Head of the institution	Dr. Vishal Kumar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9914023332
• Mobile No:	9872834591
• Registered e-mail	info@saccm.in
• Alternate e-mail	principal@saccm.in
• Address	Village Jhande, P.O.Threeke, Ferozepur Road
• City/Town	Ludhiana
• State/UT	Punjab
• Pin Code	142021
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Self-financing				
• Name of the Affiliating University	Panjab University, Chandigarh				
• Name of the IQAC Coordinator	Dr. Pooja Mehta				
• Phone No.	9872834591				
• Alternate phone No.	9914023332				
• Mobile	9872834591				
• IQAC e-mail address	iqac@saccm.in				
• Alternate e-mail address	poojamehta@saccm.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://saccm.in/wp-content/uploads/2023/12/naac/AQAR-2022-23.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://saccm.in/academic-calendar-tentative-schedule-2022-23/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.04	2022	02/11/2022	01/11/2027
Cycle 1	A	3.02	2015	15/11/2015	14/11/2020
6.Date of Establishment of IQAC			15/10/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	01	
<ul style="list-style-type: none">Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
<ul style="list-style-type: none">If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none">If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. SACCM ups the ante by becoming Post Graduate College - On the basis of recommendations of NAAC peer team visit, IQAC proposed adding post graduate programs in college. Henceforth, SACCM ups the ante by becoming from an undergraduate college to a postgraduate. It adds another feather in its cap. SACCM has proudly commenced Master of Commerce (M. Com), a new course from the academic session 2022-23. It is our proud privilege to express that from our very first M. Com batch, we have successfully been able to secure first and third university positions. Since the inception of the college, we have unquestionably been delivering the best in the field of commerce and management education. We further hope that this college with a difference will always strain every pound of energy to do the best and be the best.</p>		
<p>2. Boosting student well-being through meditation and yoga trainer - In order to nurture the mental and physical well-being of the students, the college inaugurated a solitary meditation room in the campus and a professional yoga trainer was appointed for the same, on the recommendations of IQAC. The Meditation Hall provides a serene environment for students to engage in mindfulness practices, aiding in stress reduction and enhanced concentration. The presence of a Professional Yoga Trainer ensures that students receive expert guidance in yoga, promoting physical fitness and overall health. These initiatives not only contribute to a more balanced and focused student community but also emphasize the institution's commitment to holistic education, fostering a positive and supportive learning environment where students can develop skills for lifelong well-</p>		

being and personal growth.

3. Library Upgradation: EBSCO & OPAC Kiosk - In order to provide numerous advantages to stakeholders, IQAC suggested the college authorities to make library open access. Based on these recommendations, SACCM has upgraded library resources by subscribing to EBSCO Database and installed OPAC touch Kiosk. EBSCO's Business Source Elite Plus, a comprehensive database for business and economics research, provides students and faculty with an extensive collection of academic journals and magazines, enriching research capabilities and offering the latest insights in the field. The OPAC Kiosk simplifies the search and retrieval of physical library materials, making it quicker and more efficient for users to locate and access resources within the library's collection. Together, these upgrades streamline the research and learning experience, fostering a more robust and accessible academic environment.

4. Internship Opportunities to students - The college's initiated with arranging student internships in various industries, which benefitted 41 B.Com/BBA students. These internships have afforded the students valuable hands-on experiences in their chosen fields, allowing them to apply classroom knowledge to real-world situations and gain practical insights into their future careers. Moreover, by facilitating connections with external partners and industry professionals, the internships have provided networking opportunities that can be instrumental in future job prospects and career development. This initiative exemplifies the college's commitment to offering a well-rounded and career-focused educational experience, enriching students' academic journeys and equipping them with valuable skills for the workforce. It also enhances the institution's reputation and collaborations with industry stakeholders.

5. MoU with MBCIE, UK - It is a matter of mighty exuberance that SACCM ventured to sign an MoU with MBCIE (Munjial Birmingham City University Centre of Innovation and Entrepreneurship, UK) for facilitating the SACCM collegians in translating their innovative imaginative flights into pragmatism. This venture will certainly go a long way in upping the total persona of the students. The principal objective of this MoU is to foster entrepreneurship by jointly working towards the holistic development of the students. Further this MoU aims at facilitating the students to take up different startup training courses. SACCM students will get full access to use infrastructure of MBCIE.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Infrastructural Development	Construction of new academic block for teaching BCA and MCA courses is on the full swing and the same is expected to be completed soon.
Conversion of Classrooms, conference room and seminar room into smart rooms	As on date, Smart Interactive Panels have been installed in all the classrooms, old conference room and new seminar hall.
Complete Digitization of the Campus	SACCM successfully implemented the complete digitization of the campus which include revamping various modules of ERP QualCampus, installing of digital notice boards, and total e-governance mechanism.
Faculty Development Programmes	In order to keep faculty updated on the latest pedagogical methods, technology integration, and research skills, two FDPs were organized in the session 2022-23 on "Research Methods and Modelling Techniques" and "Role of Teacher as an Engaging Instructor in Outcome Based Education".
Producing SACCM Quiz Wizards	SACCM's quiz wizards were honoured with University Colour owing to bagging First position in 36th North Zone Inter-University youth festival Quiz Competition, held at University of Jammu JKUT under the aegis of Association of Indian Universities (AIU). Recognizing the grandeur of the victory by SACCMites, the Dept. of Youth welfare, Panjab University, Chandigarh decorated the quizzer with University Colour.

13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> <tr> <td>Sri Aurobindo Socio Economic and Management Research Institute</td> <td>19/10/2023</td> </tr> </table>		Name	Date of meeting(s)	Sri Aurobindo Socio Economic and Management Research Institute	19/10/2023
Name	Date of meeting(s)				
Sri Aurobindo Socio Economic and Management Research Institute	19/10/2023				
14. Whether institutional data submitted to AISHE					
<table border="1"> <tr> <th>Year</th> <th>Date of Submission</th> </tr> <tr> <td>2022-23</td> <td>22/12/2022</td> </tr> </table>		Year	Date of Submission	2022-23	22/12/2022
Year	Date of Submission				
2022-23	22/12/2022				
15. Multidisciplinary / interdisciplinary					
<p>In anticipation of NEP 2020's transformative reforms, SACCM has taken proactive steps to prepare for the shift towards multidisciplinary and interdisciplinary education. This readiness focuses on several key aspects.</p> <p>Cross-Disciplinary Courses: SACCM, affiliated with Panjab University, offers a rich curriculum with interdisciplinary subjects in the B.Com and BBA programs, focusing on topics such as psychology, finance, and ethics such as "Psychology for Managers" and "Organizational Behaviour". Additionally, a new M.Com program was introduced in 2022-23, aligning with Panjab University, which includes interdisciplinary subjects such as "Organizational Theory and Behaviour", "Management Information System", "Knowledge Management", and "Business Ethics and Corporate Governance". The college has further plans to expand its course offerings, introducing UG and PG courses including BCA and MCA, with a vision to broaden the range of elective courses in the courses offered. Additionally, with the objective of instilling Indian ethos among the students, the college has appointed a professional yoga cum meditation trainer and regular meditation classes are organized for students as a part of college time-table.</p> <p>Centre of Excellence: SACCM is resolutely committed to launching a Research Centre, symbolizing our dedication for cultivating a research culture. The forthcoming centre will foster in-depth research, collaborative projects, and knowledge advancement, aligning with our aim to be a research and innovation hub.</p>					

Faculty Development: Acknowledging the pivotal role of well-prepared faculty, SACCM conducts regular faculty development programs. These initiatives provide educators with the necessary knowledge and teaching techniques to effectively deliver interdisciplinary courses and projects.

Fostering student engagement: SACCM places great emphasis on cultivating active student engagement in interdisciplinary projects. The transition to multiple entry and exit options as per the NEP 2020 requires a well-structured and coordinated effort. However, it is important to highlight that the implementation of the NEP 2020's multiple entry and exit options hinges on adherence to the guidelines set forth by Panjab University, as SACCM operates in accordance with the university's regulations.

Promoting interdisciplinary Research and Innovation: SACCM strongly believes in nurturing a culture of research and innovation that transcends the boundaries of specific academic fields. We actively motivate our teachers and students to venture into unexplored territories where various subjects intersect. This commitment to interdisciplinary research is evident in our support for projects that draw insights and inspiration from multiple disciplines, igniting innovation and fostering a deep sense of curiosity.

Infrastructure and Resources: We have undertaken significant investments to provide state-of-the-art infrastructure, resources, and technology that support multidisciplinary and interdisciplinary education and research. Our institution is equipped with cutting-edge facilities, smart classrooms with interactive panels, extensive library, and digital resources accessible to all students and faculty members.

Extracurricular Activities: Beyond academics, SACCM fosters a vibrant extracurricular environment. Our campus is home to a multitude of clubs, and events that encourage students to explore their interests beyond their core disciplines. These activities are integral to our commitment to holistic development, which is central to the NEP 2020 vision.

In nut shell, SACCM is fully prepared to provide an environment that encourages students and faculty to transcend traditional academic boundaries in line with the vision of the NEP 2020.

16.Academic bank of credits (ABC):

The ABC system aims to facilitate students' seamless mobility within

the educational system, allowing them to navigate their academic journey more flexibly. In alignment with the National Education Policy (NEP) 2020, SACCM is actively preparing to implement the Academic Bank of Credits (ABC) system, a cornerstone of the policy that aims to offer students a flexible and student-centric approach to higher education. In line with our commitment to educational excellence and compliance with national directives, SACCM is dedicated to wholeheartedly embracing these forthcoming regulations. We also place paramount importance on adhering to the guidance and instructions provided by the Panjab University in this regard, ensuring that our institution contributes positively to the implementation of the ABC system, ultimately benefiting our students and the broader educational community. We are diligently preparing to implement the ABC system, offering our students a dynamic, flexible, and personalized educational experience. The ABC system will empower students to accumulate, transfer, and utilize credits seamlessly, allowing them to chart their academic journey in accordance with their unique goals and aspirations. This transformation is a testament to our commitment to holistic student development and our alignment with the objectives of the NEP 2020.

17.Skill development:

SACCM, inspired by Maharishi Aurobindo's vision, emphasizes integral education to foster well-rounded individuals. The college believes in the importance of practical skills alongside academics and is dedicated to nurturing individuals who can contribute to an integrated India. SACCM has a longstanding commitment to instilling moral, social, ethical, and humanistic values in its students, reflecting its holistic approach to education. Here's how we are preparing to embrace and implement skill development initiatives:

Skill-Based Courses: The college has also introduced various Skill Enhancement Programs, including Communication and Presentation Skills, Self-Management and Interpersonal Dynamics, Human Values and Ethics, IT Skills, Business Etiquettes, and Professionalism. To develop the soft skills of students, the college offers a subject called 'Personality Development and Professional Skills' in the BBA second semester. This course focuses on sharpening students' mental faculties and boosting their confidence to help them tackle real-life challenges more effectively.

Industry Partnerships: SACCM is establishing and strengthening partnerships with industries and organizations. These collaborations are vital in bridging the gap between academic learning and real-world skills. They offer students opportunities for internships,

projects, and exposure to industry-relevant skill sets.

Internship and Work-Integrated Learning: SACCM actively promotes internships and work-integrated learning programs. Students are encouraged to gain hands-on experience, which is essential for developing practical skills. These programs also serve as a bridge to employment opportunities upon graduation.

Holistic growth of students: The college actively fosters independent thinking among students, involving them in event management and organization while teachers act as facilitators. A student council is formed each year to collaborate with teachers, empowering students as independent managers and organizers. To enhance critical thinking, an 'Independent Thinking Exercise' program is conducted. Public speaking is encouraged to conquer stage fright. Activities like Paper Reading Contests, Debates, and Model United Nations nurture confident leadership. 'Mettle Fest' offers marketing and entrepreneurship training. The college celebrates Maharishi Aurobindo's birth anniversary, immersing students in his humanistic philosophy through visits to Aurobindo Ashram. Additionally, SACCM organizes NSS camps and various community activities to instil a sense of social responsibility.

Entrepreneurship and Innovation: SACCM, being a commerce and management college, promotes entrepreneurship and innovation as part of skill development. We offer Technology Business Incubator and support for students who wish to embark on entrepreneurial ventures, fostering a culture of innovation and self-reliance.

Professional Development Workshops: Regular workshops, seminars, and training sessions are organized for both teachers and the taught, to develop not just academic skills but also essential soft skills, such as communication, leadership, and problem-solving. These workshops are designed to prepare students for success in their careers and life beyond academics.

Our institution's dedication to skill development aligns seamlessly with the goals of the NEP 2020, which envisions a workforce equipped with diverse competencies, ready to excel in the dynamic and competitive global landscape.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

At SACCM, we are enthusiastic about the NEP 2020's emphasis on the appropriate integration of Indian knowledge systems, teaching in

Indian languages, and culture, and utilizing online courses. We recognize the significance of preserving our rich cultural heritage while adopting modern pedagogical approaches. Here's how we are prepared to embrace these aspects:

Teaching in Indian Languages: SACCM employs a bilingual approach (English and Vernacular) to ensure that students can comfortably receive lectures. In all the programs, instructors deliver their lectures not only in English but also utilize Punjabi and Hindi as link languages, making the learning experience more accessible. This approach not only facilitates better understanding but also helps in preserving linguistic diversity.

Organizing National Symposium on Indian Knowledge System: SACCM, in collaboration with Vidya Bharati Uchcha Shiksha Sansthan (VBUSS), Panjab University Chandigarh, Institute of Company Secretaries of India (ICSI), and Institute of Chartered Accountants of India (ICAI), New Delhi organized two day National Symposium on **Indian Knowledge System: A Gateway to Sustainable Development** & **Indian Knowledge System: A Gateway to Sustainable Development** on 15-16 November 2023 at Panjab University Chandigarh.

Cultural Integration: SACCM actively promotes cultural integration in the educational experience. SACCM annually organizes a cultural fest that serves as a platform for students to showcase their talents in folk dancing, music - vocal and instrumental, public speaking, literary, quizzing, and theatre. This fest encourages students to appreciate and embrace the cultural heritage of the country, fostering an inclusive and diverse learning environment.

Participation in PU Youth and Heritage Festival: The Panjab University Youth and Heritage Festival play a significant role in familiarizing students with the diverse customs, ceremonies, and traditions that form the heritage of India. This festival encompasses the linguistic and cultural diversity of the country from one end to the other, showcasing different classical dances, folk cultures, dance and music, as well as heritage events that highlight both recent and ancient aspects of Punjab and various parts of India.

Celebration of Indian Festivals: SACCM celebrates a range of Indian festivals, including Lohri, Diwali, Baisakhi, and Basant, which reflect India's rich cultural diversity. These celebrations go beyond mere merriment; they connect students with their cultural roots, imparting deeper cultural awareness and fostering unity among the diverse student body. SACCM's commitment to a holistic educational experience that includes India's cultural ethos is

exemplified through these festivities.

Cultural Integration through Trips and Events: SACCM boasts a rich tradition of organizing a diverse array of activities, including trips, tours, visits, conferences, webinars, debates, and discussions. These events are meticulously designed to seamlessly integrate Indian culture and its core values into the student experience. Through educational excursions, conferences, and webinars, students connect with India's rich heritage, literature, philosophy, and art. Debates and discussions foster critical thinking around Indian culture, ensuring that students not only acquire academic knowledge but also develop a profound appreciation for the values and traditions that define India's cultural identity, thereby nurturing a holistic educational experience.

In conclusion, SACCM is prepared to embrace the NEP 2020's vision of appropriate integration of Indian knowledge systems, teaching in Indian languages, and culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) is a fundamental pillar of any educational institute, and SACCM is fully committed to its successful implementation. We understand that OBE is essential for equipping students with relevant knowledge, skills, and competencies, and we have taken significant steps to align with this approach:

Clearly Defined Learning Outcomes: At SACCM, we have meticulously defined clear and measurable learning outcomes for every course and program. The Program Outcome, Programme Specific Outcomes and Course Outcomes are displayed on the college website so that the prospective students seeking admission in a particular programme may view them and get informed about the programme being undertaken.

Continuous Assessment and Feedback: SACCM implements Outcome-Based Education (OBE) with regular formative and summative assessments that not only measure student progress but also inform our teaching strategies. We analyze internal and End Semester Examination (ESE) results and compare them within and across colleges to ensure course objectives are met. This practice identifies high achievers, supports slower learners, and aids below-average students in improving their performance.

Skill Development Emphasis: OBE recognizes the importance of practical skills and competencies. We have integrated skill

development modules into our programs to ensure that students not only gain theoretical knowledge but also develop practical skills that are relevant to their chosen fields.

Providing Internship Opportunities: SACCM adheres to the curriculum offered by Panjab University. Although the curriculum doesn't mandate the internship requirements for the students, yet, keeping into view the significance of OBE, SACCM has made a stern effort in providing internship opportunities to more than 40 students. The college strives to increase this number to more than 150 students by the next academic session 2023-24.

Holistic Learning: SACCM has embraced a holistic approach to education through OBE. We encourage students to develop not just academic knowledge but also soft skills, problem-solving abilities, critical thinking, and ethical values, ensuring that they are well-rounded individuals ready for the challenges of the modern world.

Pragmatic Teaching and Comprehensive Course Manuals: At SACCM, the teaching approach is totally pragmatic and hence the learners are given the well-programmed schedule quite in the beginning of the new semester. SACCM has the distinction of preparing separate instruction manuals for all the courses. These instruction manuals contain syllabus of all the subjects, detailed instruction on the session plan, the lessons to be taught on particular days. The instruction manuals suggest the reference books, the teaching pedagogy to achieve specified course objectives.

Strengthening Educators' Role in Outcome-Based Education: Recently, SACCM organised a three-day faculty development programme on 'Role of Teacher as an Engaging Instructor in Outcome-Based Education'. This FDP was contemplated with an aim to understand the changing role of teachers and the concomitant need for faculty to rethink about the assumptions that underlie the process of Outcome Based Education. In order to make the outcome-based education more practical and meaningful, SACCM organises and arranges internship and industrial visits. This practice certainly goes a long way in supplementing the content.

To sum up, SACCM is fully prepared to implement Outcome-Based Education (OBE) in alignment with the NEP 2020. We believe that OBE is instrumental in ensuring that our students gain the knowledge, skills, and attitudes needed to excel in their chosen fields and contribute to society.

20.Distance education/online education:

Distance education and online learning are integral components of the National Education Policy (NEP) 2020, and SACCM is fully prepared to embrace the potential of these flexible modes of education. During Covid period also, to overcome the crisis caused by pandemic, SACCM subscribed Microsoft Teams to facilitate virtual teaching. We recognize their importance in widening access to quality education and have taken significant steps to align with NEP 2020:

Advancements in Digital Learning Infrastructure: SACCM have recently installed interactive smart panels in each classroom and the conference room. Interactive smart panels in classrooms offer an array of benefits, including an enriched and engaging learning experience through multimedia and visual content, real-time feedback for teachers, access to diverse digital resources, and the promotion of collaborative learning. They enable remote learning, reduce environmental impact, cater to diverse learning needs, and provide recorded lessons for review. The college also has plans to establish a media room in near future for recording lectures, and there is a blueprint in place for the creation of a cutting-edge digital library.

Online Resources: The college has developed a robust repository of digital learning resources by subscribing to EBSCO database. EBSCO database Business Source Elite has IP based access in the college campus as well as remote access through User ID's and Password. It provides full-text coverage of scholarly business, management, and economics journals. This rich collection also includes publications covering topics such as accounting, banking, finance, international business, marketing, sales etc. These resources enhance the online learning experience, making education more accessible and engaging.

Blended Learning: We have adopted a blended learning approach, combining online education with traditional classroom teaching where feasible. This approach provides students with a balanced and well-rounded learning experience.

SACCM is fully prepared to harness the potential of distance education and online learning in alignment with NEP 2020. We believe that these modes of education are essential in widening access to quality learning opportunities. Our institution is committed to providing a flexible, engaging, and accessible online education that equips students with the skills and knowledge needed to thrive in the digital age.

Extended Profile

1.Programme

1.1 92

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 895

Number of students during the year

File Description	Documents
Data Template	View File

2.2 65

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 274

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 27

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2	38
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	17+02=19
Total number of Classrooms and Seminar halls	
4.2	Rs. 490.98 Lakh (For Financial Year 01.04.2022 to 31.03.2023)
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	67
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

SACCM has established its curriculum development and feedback provisions in accordance with standards set by the affiliating University. Ensuring meticulousness in curriculum delivery is paramount to achieving effective education outcomes. Rigorous efforts are dedicated to thorough planning, designing, and implementing educational programs. Following initiatives have been introduced:

- Before the start of each semester, annual academic calendar is designed, taking into consideration specific aspects like number of teaching days, subject allocation, schedule finalization, and library resources.
- Orientation sessions acquaint new faculty with curriculum delivery and the rationale behind ERP software, Qualcampus, enhancing their understanding and effectiveness.

- Learners are offered merit, remedial, and bridge classes to bridge the knowledge-gap.
- Lectures, interactive sessions, and workshops are regularly conducted by prominent academicians, managers, and alumni.
- Theme-based industrial visits are regularly organized to provide insight into actual implementation of classroom curriculum.
- Innovative teaching-learning approaches, like problem-solving tasks, role-plays, group presentations, and intra and inter-section subject quizzes, are employed by faculty members.
- Case-study teaching techniques are employed to enhance critical thinking skills.

ICT-enabled classrooms, alongwith Wi-Fi/LAN access, are provided to ensure efficient delivery of curriculum. Interactive Smart Boards have recently been installed in all classrooms at SACCM to make teaching-learning process more interactive.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliated institution, SACCM prioritizes alignment with the University Academic Calendar to deliver high-quality education. The college meticulously plans its academic year to provide a holistic learning experience.

The academic year commences with an Induction Program, where newly inducted students are introduced to the concept of holistic development. This program sets the tone for the year ahead, emphasizing not only academic growth but also personal development. SACCM's organizational climate is characterized by thorough preparation, including the development of teaching work-plans, schedules, assessments, and ongoing evaluations. This dedication ensures that both students and faculty have a clear roadmap for the academic year. The college's academic calendar serves as a comprehensive guide, featuring mid-semester exam dates, curriculum

milestones, extracurricular activities, and college functions. It provides students and faculty with a structured overview of the year, facilitating effective planning and participation. This proactive approach ensures that administrative processes run smoothly and that students receive timely feedback on their progress.

Overall, SACCM's commitment to aligning with the University Academic Calendar and its meticulous approach to academic planning contribute to a conducive learning environment, fostering both educational excellence and personal development among its students.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://saccm.in/academic-calendar-tentative-schedule-2022-23/

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

888

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

888

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

SACCM undertakes following measures for sensitizing students about crosscutting issues:

Theoretical Initiatives:

The crosscutting is taught to students of both B. Com and BBA classes through some compulsory papers. The names of these subjects dealing with specific crosscutting issue is listed as follows:

Gender Issues: English, Punjabi, Entrepreneurship and Business Laws

Sustainability: EVS (Environment, Road Safety Education), Marketing Management.

Human Rights: Human Resource Management and Business Laws

Professional Ethics: 'Social and Business Ethics and 'Social and Ethical Issues in Business'

Social Empowerment: Social and Ethical Issues in Business, Social and Business Ethics and Entrepreneurship and small business.

Environmental Education: EVS (Environment, Road Safety Education), Social and Business Ethics

Practical Measures:

SACCM introduced various Skill Development Courses into daily regime of curriculum. Additionally, the college conducts lectures, expert talks and sessions focusing on Gender issues, Sustainability, Human Rights, Professional Ethics and Social Empowerment. The examples include: Revisiting Gender Empowerment through the lens of Interdependence, Ethics, Education and Business, Impact of Spirituality on Life Skills etc. Moreover, activities like Nukkad Natak, Celebration of International Women's Day, Blood Donation Camp, Cycle Rally and Cleanliness Drive, cycle rally celebrating World Environment Day, Mettle Social Responsibility (MSR) - Social Responsibility Campaign etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

140

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

B. Any 3 of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://saccm.in/wp-content/uploads/2023/12/naac/1.4.2.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

366

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

01

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Based on their performance on the Mid-Semester Test, assignments, group discussions, presentations, and class participation, SACCM students are classified as advanced or slow learners.

SACCM goes the extra mile to support advanced learners. We provide them with opportunities to delve deeper than just conventional textbooks. Mid-Semester Tests and Inter-Section Subject Quizzes consist of analytical and application-based questions to evaluate and enhance "High Order Thinking Skills." Furthermore, SACCM fosters critical thinking and leadership skills in students through activities like Independent Thinking Exercises, Model United Nations, and British Parliamentary Debate.

At SACCM, we support slow learners with patience and determination. Concise notes and reference material are supplied to facilitate their easy learning. We offer a formal mentorship program to assist students with both academic and non-academic issues. Additionally, we hold remedial classes to improve the academic performance of slow learners. In cases where psychological intervention is needed, our college psychologist is available to boost their confidence and holistic well-being.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
895	30

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

SACCM's pedagogy pairs teacher-centered methods with student-centered learning methods to enhance student-learning.

Experiential Learning- SACCM promotes experiential learning through frequent extension lectures featuring esteemed academics and industry professionals who share their experiences, expertise, and insights with students. Additionally, we arrange internships, industrial visits, and an annual marketing fest, offering students substantial opportunities to gain practical knowledge about real-world business challenges.

Participative learning- To foster participative learning, SACCM incorporates group projects, role-playing exercises, and presentations. Students are encouraged to engage in ISSQ and class quizzes, applying classroom concepts to real-world problems.

Problem-Solving - SACCM's faculty members regularly employ the case study method, in which they provide students with real-world examples that aid in the development of analytical skills for a variety of business-related issues

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

SACCM has long acknowledged the importance of utilizing ICT-enabled tools to enhance the effectiveness of the teaching and learning process.

- SACCM has elevated the learning environment by digitizing its classrooms, with smart boards installed in all rooms. These boards accommodate diverse learning styles, boost student

engagement, and encourage collaboration and innovation in education.

- The college has implemented Qual Campus, a web-based Education Management Software. This platform enables students and members of the faculty to track various daily activities, including attendance, timetables, lecture notes, assignments, examination schedules, results, reference materials, and online fee payments. Faculty members are also required to create session plans for each lecture using Qual Campus, where they give an outline of the topics to be covered, teaching methods, and reference materials, ensuring clarity in their teaching approach.
- By subscribing to the EBSCO Database, the college is enabling students and faculty to enhance their academic and research endeavors.
- Furthermore, the college library has introduced an Online Public Access Catalogue Service (OPAC), which significantly enhances the teaching and learning experience by offering efficient access to a diverse array of educational resources.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://saccm.in/infrastructure/campus-digitization/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

12

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

9.47

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms**2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode.**

Write description within 200 words.

The college diligently adheres to the regulations established by the affiliating University concerning the assessment and evaluation of students' performance. Students are informed of this via the college website and the prospectus. Furthermore, comprehensive orientation sessions are meticulously organized at the beginning of each session to acquaint new enrollees with the institution's policies, evaluation methodologies, established practices, cultural norms, and core values.

Mid Semester Tests and Assignments are the two major components of internal assessment mechanism. MSTs are conducted in a time bound and systematic manner in each semester. Marks obtained in these tests and assignments are also uploaded on the college ERP (QualCampus), giving students' comprehensive view of progress. Subject teachers offer support to those whose performance falls short, and special tests are arranged for those who missed MSTs due to unforeseen circumstances. Additionally, students' involvement in academic and non-academic activities, such as group discussions, presentations, and class tests, is integral to their overall performance assessment.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At SACCM, every member of the faculty endeavors to get things right from the outset. If still there arises any grievance which is related to the internal examination system of the college, it is effectively dealt in a transparent, time bound and efficient manner. The college has established an Examination Grievance Redressal Committee, led by a senior teacher as coordinator, with participation from both teaching and non-teaching staff. The entire examination process is very transparent and objective, whether it be setting of question papers, evaluation of answer sheets, compilation of results and awarding of internal assessment. MST and assignment carry a fixed weightage in the internal assessment and credit is solely based on students' performance, so there hardly arises any grievance in this regard. In addition, adhering to uniform marking scheme at the time of evaluation itself considerably reduces the

chances of any discontent amongst students.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college's Vision, Mission, and SACCM Student Development Model elucidate the expected Programme and Course-specific outcomes for students.

In the academic year 2022-23, the college offered four programs: M Com (General), B Com (General), B Com (Honors), and BBA. For these programs, the college adhered to the curriculum and assessment policy mandated by the Affiliating University. Additionally, in the following academic year of 2023-24, the college introduced a new program, BCA.

- Course Specific Outcomes are prepared subject-wise and the same are uploaded on the website - to make the members of the faculty and students aware about the same. These course specific outcomes include the Course Outline, Course Outcome, Student Learning Outcomes, Course Contents, Required Texts, Suggested Texts, and Pedagogy for Course Delivery.
- Instruction Manuals, include the term-wise course outline for each subject, along with topic wise reference books - are prepared class-wise by the members of faculty in accordance with the university prescribed curriculum and uploaded on the website for the reference of the members of faculty and students.
- Besides this, orientation sessions are also organized to apprise the enrolled students with regard to POs, PSOs & COs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://saccm.in/courses/course-curriculum-of-b-com-b-com-hons-programme/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At SACCM evaluation of Programme Outcomes and Course Outcomes are carried out using both direct and Indirect Method.

The direct methods are those which evaluate the student's learning, knowledge and skills from their performance in the Mid Semester Test (MSTs), End Semester Examinations and supporting activities such as presentations, assignments etc. Inter Section Subject Quiz (ISSQ) is another measure used to gauge how well students of various academic backgrounds are learning at the course level.

Further, Intra and Inter college result analysis is a regular feature at SACCM, which helps in identifying the gap areas where there is a scope for improvement, thus, identifying the potential toppers, distinction holders and slow learners where faculty need to focus. For further ensuring the attainment of POP & CO, SACCM has made a stern effort in providing internship opportunities to more than 40 students.

The indirect method of evaluating the attainment of POs & COs comprises feedback taken from various stakeholders i.e. students, alumni, parents, and teachers to reflect their views on student's learning.

Also, students' participation in activities like independent thinking exercise, British parliamentary debate also reflect their learning levels.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year****276**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://saccm.in/storage/2023/09/Annual_Report_2022_23.pdf

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**
<https://saccm.in/student-faculty-feedback-general/>
RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****00**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non

government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

24

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

41

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

13

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS unit embraces its motto of "Not Me, But You" by conducting various collaborative and non-collaborative activities in the community to ensure the upliftment of society while ensuring the holistic development of students. During the current year, collaborative activities like the COVID-19 vaccination camp in partnership with Baddowal Dispensary and the medical camp in collaboration with Pathkind Labs (C/o Mankind Pharma) were conducted. Along with providing vital healthcare facilities to society, the camps equipped our co-ordinating students with valuable life skills and a sense of public accountability. Apart from these, World Mental Health Day and International Yoga Day were celebrated to raise awareness about mental and physical well-being. A health talk on breast cancer was also organized. Such events play a pivotal role in educating the students about health matters while encouraging them to seek help when necessary. By engaging students in such activities, the NSS unit of the college tries to create compassionate and socially responsive citizens by arousing the

social conscience of students. The active participation of our students in such activities goes beyond imparting knowledge as it fosters understanding of societal issues. This instills empathy and a sense of responsibility towards the community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

682

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

13

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

To foster an environment of academic excellence and innovation, SACCM have a robust and comprehensive infrastructure, involving a wide range of physical facilities dedicated to the enrichment of the teaching-learning process.

All the Classrooms are air conditioned well equipped with modern State-of-the-art technology, which creates a conducive environment for effective teaching learning.

SACCM has a computer centre having the most advanced and adequate computing equipment. All the Faculty Members and the Administrative Staff are provided with the laptops. The facility of shared printers, scanners, xerox facility is also provided. The whole campus is Wi-Fi facilitated with 60 Mbps bandwidth.

SACCM has an enriched Library which is fully automated with Integrated Library Management System (ILMS) and additionally, library reading room offers a space for focused academic pursuits for teachers and students.

There are two state of the art seminar halls, fully equipped with latest ICT facilities, with a capacity of around 100 persons each.

Also, the 'Mother Auditorium' is a building of great magnitude. With sophisticated ICT equipment and modern acoustics, auditorium seats over 840 persons.

Moreover, the construction of a new academic block for Bachelor of Computer Applications is in full swing.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://saccm.in/ict-enabled-infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is committed to promoting sports and extra-curricular activities among its students, investing a significant portion of its resources in this endeavour. The college boasts well-equipped sports ground with dedicated sports room, and student centre designed to facilitate wide range of sports activities. Additionally, the college houses a badminton court featuring two indoor courts of size 44ft x20ft of Tara flex mat material, a basketball court of 28m x 15m, two table tennis tables, volleyball court of 18 m x 9 m, athletic track, chess, carrom and open gymnasium among other amenities. These facilities serve as the training grounds, enabling students to participate in inter-college, intra-college, and university-level sporting competitions.

Annually, the college hosts a cultural festival cum talent hunt competition that draws enthusiastic participation from students. In preparation for this event, the college provides ample resources, including an auditorium, seminar halls, creative forum room, and an atrium, which accommodate a diverse array of activities. Furthermore, the college has designated a dedicated room for the National Service Scheme (NSS) and other social service initiatives.

To promote the importance of health and meditation among students, a new meditation centre is built. This comprehensive approach ensures that students receive holistic education.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class,

LMS, etc.

17+02=19

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

17+02=19

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

393.56 (For financial year 2022-23)

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS Software

Nature of Automation (Fully or Partially

Version

Year of Automation

QualCampus**Fully**

2020 v4

2021

SACCM has a well-stocked and spacious library having a collection of 5211 books, 22 reputed journals, 06 magazines and 10 newspapers. It is the resource hub of the College that has the membership of N-List programme of INFLIBNET Centre which provides vast access to approximately 6,150 e-journals and 31,64,309 e-books. To inculcate aptitude for scholarly research among the students and faculty members, the college library subscribed EBSCO Database Business Source Elite Plus. Keeping in view of the optimum and effective usage of these e-resources, a new dedicated computer Lab consisting of 10 high end systems with latest configuration and internet facility has been established in the library. To keep pace with e-technology, the College has automated the library through web/internet-based Education Management Software Qual Campus, and its collection can also be searched through Web OPAC. It has modules like Acquisition, Serial Management, cataloguing, Stock Management, Circulation, Various Reports, Web-OPAC, Bar-code generator etc. Library is fully automated and Bar-code Enabled. OPAC Kiosk is available for searching the books through QualCampus and users can locate the books easily. Besides this, a case study bank and repository of faculty publications is kept in the library for reference of faculty and students. Reprographic facility is also given to the students in the College library for effective utilization of books, project reports, magazines, journals and periodicals. Internet, printing, and scanning facilities are also available for the students and staff members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://saccm.qualcampus.com/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.14 lakhs

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has advanced IT facilities and robust ICT infrastructure to support effective teaching and learning. Each classroom is equipped with ICT capabilities, providing a conducive environment for modern education. Moreover, the entire college campus is Wi-Fi enabled, offering a bandwidth of 30+30Mbps (Netplus and Quadrant).

Additionally, LAN connectivity is available in classrooms and workstations, ensuring seamless connectivity. The College has a sophisticated ERP system called QualCampus. This ERP system efficiently manages functions such as online admissions, student information, examination, employee management, payroll, library and communication with parents and students. To maintain a secure cyber environment, we have installed Fortinet Firewall security systems and analyzers. Furthermore, the college is equipped with Trend Micro Antivirus licenses to enhance cybersecurity. The College has a computer center, featuring a substantial number of high-end desktop computers with the latest configurations, along with printers and LED displays. To enhance security and surveillance, the college placed CCTV cameras throughout the campus. We have recently installed interactive smart panels in each classroom and the conference room. We've also acquired a DSLR camera to facilitate in-house photography and event coverage. Furthermore, the college installed OPAC kiosks to enhance library services, allowing independent access to book information and availability.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

67

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

SACCM employs a range of standard operating practices to ensure its efficient and effective operation. These practices encompass various aspects of the institution, including the Library, IT department, Procurement of Sports Material, Purchase of Stationery Material, College tours and trips, and administrative printing work. Additionally, the college places significant emphasis on infrastructure maintenance, which involves the Estate officer and their team overseeing tasks such as furniture repairs, masonry and plaster works, painting, carpentry, plumbing, and housekeeping.

Furthermore, the college opts to outsource numerous annual maintenance contracts, including services like Annual Pest Control, Fire Systems Maintenance, CCTV camera upkeep, generator and air conditioner maintenance, and water purifier servicing. The institution also ensures the Maintenance of UPS and regular cleaning of water tanks to guarantee a smooth operation.

Moreover, the college has established standard operating practices for the efficient utilization of physical and academic facilities. This includes the allocation of funds for student welfare activities, administrative support staff management, proper financial procedures, and well-developed protocols for administrative duties.

Hence, the college's commitment to these standard operating practices is instrumental in maintaining its functionality and effectiveness across various departments, infrastructure maintenance, and facility utilization, ultimately benefiting both students and staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

00

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

21

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

205

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

205

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

04

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

47

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

31

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

11

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

SACCM Student Council is formed with the objective of creating effective management competencies in terms of developing administrative and leadership skills amongst students. It comprises of two students (one male and one female student) per class as nominated by the respective class in-charge along with top 10 university positions of all the classes as per 2022 university results. Class in-charge nominate the students based upon following parameters:

- a. Student's aptitude in running a particular activity;
- b. Student's experience in coordinating various elements of the activity;
- c. A reasonable level of student's previous achievement in the activity;
- d. Student's potential in leading the administrative functions of the College.

As an endeavor to motivate the students excelling in academics in university results, they are also a part of SACCM student council as a means of rewarding their exceptional achievements. There are 40 students who are members of the student council. Meetings are organized as per the requirements for the student council that help college management to finalize certain students' related decisions like organization of cultural/social events, adding or changing any college event, celebration of any festival etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

SACCM Alumni Association was registered on 13th October, 2014. The association was formed with the objective for upholding and expanding the growth of the college. Following are the ways in which Alumni contribute:

1. Alumni are our brand ambassadors and they have been instrumental in building good reputation for the college in the society through word-of-mouth publicity. There has been a trend of alumni's kin seeking admission in college every year which proves that the college alumni have been contributing a lot towards image building of the college.

2. It has been observed that majority of our students come from the business families. The college alumni have been helping in organizing industrial visits to different industrial organizations for providing diverse practical business exposure to young SACCMites.

3. The college invites its University Gold Medalists and Top University Rank holders from pass out batches to share academic and personal tips to the potential achievers of the on-going batches.

4. Well placed alumni are invited by the college to address the

students and share their industry experience and provide career guidance to the present students.

5. Alumni Association of the college provides financial assistance and scholarships to needy and deserving students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year **E. <1Lakhs**
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

SACCM aspires to be amongst India's top-ranked institutions and envisions creating business leaders with dynamic competencies and entrepreneurial skills and produce skilful, self-reliant and globally-competent individuals who would face challenges of the fast-changing business environment head-on besides contributing both at social and national front. The Governing Body, a perfect blend of industrialists and academicians, helps in identifying and instituting practices needed to translate its vision into reality (exhibited in SACCM Student-Development-Model). Under their stewardship, the college-curriculum has been supplemented with innovative inputs through the fora of 'Shape-the-Mind-Program' (learning through experiences of legends/visionary personalities), 'Independent-Thinking-Exercise' (developing critical thinking), BPD and MUN (acquiring oratory & leadership skills and be globally awakened), YEN and CGPC activities (imbibing entrepreneurial and employability skills), Technology Business Incubator, Student Clubs etc. thereby developing students' effective management competencies. Active involvement of students in event-organizing expose them to

organizing and directing abilities. Also, soft skills education has been made a significant part in curriculum through Skill-Enhancement-Courses like 'Human Values & Ethics', 'Self-Management & Inter-Personal Dynamics', 'Business Etiquette and Professionalism' to make the students industry ready, personally empowered, socially effective, and professionally efficacious. Then, Faculty is continuously involved in decision-making through various committees/forums and regular brainstorming-sessions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Believing strongly in the ethos of delegation and participation in its working, participative management is followed in decision-making. At the top-level, Chairman-Governing body takes strategic decisions based on annual college review functioning after due consultation with Governing-Body. At second level, the principal functionaries -Secretary, Governing Body and the Principal are eventually responsible for overall college-functioning and implement the decisions taken at top level.

The Administrative-organizational-structure catalogued into six key-functions is placed at the Third hierarchical level with Registrar, Controller of Examination, Dean Student Welfare and Alumni, and IQAC Coordinator etc. with designated faculty as respective in-charges of administrative-functions. At this level, College Advisory committee comprising the key-functional heads brainstorms and advises the higher authorities in key, crucial areas of college functioning.

At the Fourth level, Discipline Committee, Budget-Committee, LAC, ICC, GRC, RFDC, WDC are there comprising faculty and non-teaching staff entrusted with independent responsibility to manage various affairs. Also, there are Event-specific-committees delegated with responsibility to execute college activities/events.

Lastly, to promote students' participation, student-council and events-organizing committees and student-clubs are there, who are consulted and involved in organizing various cultural, public speaking or co-curriculum related events. This entire process of

participation and decentralization is co-ordinated by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

SACCM has a comprehensive Perspective Plan in function, Deploying the plan, in the current session , College introduced planning and execution program for a BCA course in College.

Introduction of BCA Course

In any organization, pursuit for excellence in any field is embedded in the planned execution of its Vision and Mission. SACCM has adopted perspective planning in all facets be it the Teaching-Learning-Evaluation, Infrastructural Development or Faculty Development. In continuation, the most notable part in this period has been the introduction of BCA Course from the session 2023-24 under the affiliating University Panjab University, Chandigarh. The college initiated the process of introducing this new course in year 2022 by laying down the foundation stone of new academic block for BCA classes. Also, the process of seeking affiliation from Panjab University was started in October, 2022. Later, college requested the University officials for formally sending inspection committee for granting affiliation to this course. Formal permission to start BCA course could be got in the session 2023-24. With this addition, the College has upgraded itself from a single Faculty to a multi faculty college.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://saccm.in/wp-content/uploads/2022/AQAR-2020-21-documents/Perspective%20Plan%20SACCM.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

In reference to the organogram given in the weblink, the institution has different levels of hierarchy in its organization structure. At the top level, there is Governing Body performing the steering, mentoring and monitoring tasks and taking all strategic decisions. The Secretary, Governing Body and Principal come at the second level of the hierarchy and are eventually responsible for executing the strategic decisions taken by Governing Body and College's overall functioning. At Third level, administrative-functioning is catalogued into six key-functions viz. Registrar, Controller of examination, Dean Student Welfare and Alumni, and IQAC coordinator etc. Also, for crucial administrative decisions college advisory committee comprising of different functional coordinators regularly meets the authorities to brainstorm and decide on important matters.

At the Fourth level, various activities and functions are delegated to various committees as stated in 6.1.2. The committee/activity members/incharges are empowered to steer the affairs of their committees. Under the guidance of designated in charges at fourth level, every function strives towards Vision and Mission of the College. All the committee-heads along with committee-members decide the programs, procedures, schedules, tasks to be undertaken after due consultation among themselves and the same is finalized after deliberations with the Principal.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://saccm.in/organizational-structure/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College has number of welfare schemes for the members of the faculty, non-teaching and sub staff, the details of the same are given as under:

For Teaching staff

- Sponsoring faculty members' participation in seminars, conferences and workshops.
- Sanctioning paid duty leaves to attend General Orientation Programmes and Subject Specific Refresher Courses organized by UGC-run Academic Staff Colleges.
- Granting paid study leave for Pre-Ph.D. coursework.
- Supporting transportation, meal and other allied expenses in an endeavour to extend industry-academia interface.
- The benefits of the paid maternity leave which are to be given to the regular staff, the same is also extended to the adhoc faculty.
- Provision of Duty Leave

For Non-teaching

- Accommodation in the campus on nominal rent.
- Free uniforms and shoes
- Recreational program for sub-staff and their families to motivate

them intrinsically by recognizing them as an inextricable and vital part of SACCM family.

For Teaching and Non-teaching both

- Group Mediclaim Insurance
- Services of Visiting Physician
- Services of Psychologist
- Sports facilities for recreation
- Provision of monthly short leave where the college grants two hours of paid time off every month in case of any emergency

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

04

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

09

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has a comprehensive performance appraisal system in place under which the faculty is appraised on four parameters namely results, research and case study, student feedback and administrative duties.

Under the first parameter, scores of each class taught by the

subject teacher is evaluated individually as well as in comparison to the best colleges of University. In the second parameter naming research and case study, faculty is assessed based on research papers published in UGC notified journals and quality of the case study written (evaluated by an independent expert in the year). Under the third parameter, quality of the teaching of the faculty is gauged from the students' feedback through a structured questionnaire covering questions pertaining to quality of content delivery, teaching innovations, nature of assignments, notes and other support etc. Lastly, faculty is judged on how effectively it has discharged the administrative duties assigned.

Similarly, non-teaching staff is appraised on parameters relevant to the administrative work they carry out like professional competence, performance, and personal characteristics required to effectively perform administrative assignments.

Overall, the appraisal system is designed to nudge, motivate, and inspire the appraise toward what is also the motto of the institution "Excellence".

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution has strong disposition towards the system orientation. For most of the critical functions, Standard Operating Procedures and numerous policies have been formulated to serve as guidelines. The compliance toward the systems is assured through the quarterly audit by the Internal Audit team appointed by the Managing Trust of the College. Such periodical audits facilitate system improvements and identifies gaps for initiating remedial measures. On completion of the audit, a report indicating the gaps found out is submitted to the Principal of the College for their comments and corrective measures. Internal and External financial audit is carried out regularly by an independent team of auditors. On the same lines, external statutory audit is carried out bi-annually for the accounting function.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NA

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a self-financed institution, funds required for any infrastructure development or day-to-day operations, are either generated through its own Corpus, or provided by the managing trust. However, for optimal utilization of these funds, appropriate systems and procedures are in place. A quarterly and an annual revenue and capital budgets are prepared in the beginning of every year after taking requirements from teaching and non-teaching staff by Budgeting committee comprising members of the faculty. Later, Chairman of the Managing Trust along with the budgeting committee reviews the budgets before its finalization. Thereafter, capital budget thus approved is handed over to the purchase department for the procurement of the budget items at the best quality and with the lowest possible price. Based on the approved revenue budget, funds are transferred to the college on monthly basis and the college is authorized to spend as per budget approved. On monthly basis, Accounts department compares the expenses incurred in the month vis-a-vis budget and the next month budget is prepared for the transfer of desired funds. Monthly review helps in curtailing any overspending against the budget and better planning for future. This

ensures optimal utilization of the available funds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC regularly assesses the activities in curricular/co-curricular/extra-curricular domain/infrastructural/faculty development etc. where improvements are perceived. Two of the activities where IQAC contributed during this period are as follows:

1. Psychological Intervention for Students

The college hired a psychologist for students' personality assessment on IQAC's suggestions with the aim to appraise them in various factors of personality. Following the collection and analysis of the psychometric data, they were provided with personalized reports with an intention to work further on their strengths/weaknesses using personal and group interventions. In addition, the psychologist provides personal counselling sessions at students' requests slots for which can be voluntarily booked by the students. With availability of full-time psychologist, the college has institutionalized the Psychological-intervention-program for their greater good .

2. Providing Internship Opportunities to students - Fulfilling the commitment of offering a well-rounded, career-focused enriching experience and imparting valuable job-oriented skills, internship opportunities have been arranged with industry support. These internships have benefitted a total of 41 B.Com/BBA participating students with valuable hands-on experiences with practical insights in their chosen fields. These collaborations and partnering with industry stakeholders also provided networking with external partners and industry professionals thereby creating prospective career opportunities for students.

File Description	Documents
Paste link for additional information	https://saccm.in/igac-documentation/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution regularly reviews its teaching learning processes, structures & methodologies of operations and learning outcomes through the forum of IQAC. The details for current-period are :

1. 'SACCM Technology Business Incubator'

To foster entrepreneurial spirit and providing mentoring, technical-assistance, seed-funding, access to angel-investors etc., SACCM-Technology Business Incubator was inaugurated on 14th October, 2022. 'IDEATHON' Contest was organized as its inaugural activity. To judge the business proposals of participating teams, invited experts were Dr. Arvind Dhingra-Executive Director-Science & Technology Entrepreneurs' Park and Dr. Munish Jindal-Founder/CEO-HoverRobotix, who mentored the participants as well.

2.FDP on 'Outcome Based Education'

IQAC in collaboration with RFDC organized FDP on "Role of Teacher as an Engaging Instructor in Outcome Based Education" from 25th to 27th May, 2023 with Prof. (Dr.) Pushpinder Kumar, Kirori Mal College, Delhi as the resource person. He provided insightful information about Innovation and Creativity in Teaching and provided real-life examples for tackling certain situations and make teaching-processes more engaging and impactful. He focussed on embracing innovation in education through usage of creative techniques like case-study, story-telling, interactive media, etc., thereby promote critical thinking, a sense of adventure, and an openness to adapt to serve our students better.

File Description	Documents
Paste link for additional information	https://saccm.in/wp-content/uploads/2023/12/naac/6.5.2.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://saccm.in/storage/2023/09/Annual_Report_2022_23.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As SACCM was established with vision of holistic development, therefore it pioneers in imbining students with sense of societal responsibility. Gender equity is embodied in the functioning of college as SACCM offers special seats for single girl child in both the streams. To sensitize students and society about the pains and pangs, twitches and twinges of the destitute, Women Development Cell in association with the NSS Unit of the College systematized following talks for the students:

Topic/Initiative

Speaker/Collaboration

Date

1. Health Talk on Breast Cancer- Myths and Facts

Dr. Anish Bhatia, Fortis Hospital

04-02-2023

1. International Yoga Day

Ms. Umang Singh

21-06-2023

- For promoting psychological well-being, SACCM has appointed full-time psychologist and meditation practitioner.
- A doctor visits college campus daily for an hour.
- Separate common room for girls and medical room with a proper first aid kit for meeting any exigency has been maintained.

For ensuring safety and security of students, following initiatives had been taken:

- Appointment of security guards at entry point, to ensure that no outsider enters the premises without recording his credentials in the log book maintained at college gate
- For monitoring student's movement, CCTV Surveillance system is in place.
- For timely Redressal of issues faced by students, SACCM has constituted several committees such as Internal Complaint Committee, Grievance Redressal Committee, Discipline Committee, and Anti Ragging Committee.

Fire extinguishers have been installed and a timely audit is conducted to ensure the safety on campus.

File Description	Documents
Annual gender sensitization action plan	https://saccm.in/wp-content/uploads/2023/12/naac/7.1.1_pr.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://saccm.in/wp-content/uploads/2023/12/naac/7.1.1_p.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College has also a well managed waste disposal system which is elaborated as follows:

1) Solid Waste Management:

The College entered into a contract with A2V a certified organisation for collection and disposal of all types of waste generated in the college. Bins have been installed at different places. Waste collected in the bins is collected by A2V on weekly basis for proper disposal. The waste collected from dusting and cleaning of academic buildings and campus lawns are also disposed with A2V. For proper disposal of recyclable waste like glass and paper waste 'Waste/Scrap Disposal Committee' of the college is functional. Annual inspection is conducted and all recyclable material is disposed off.

2) Liquid Waste Management:

College has installed a Sewage Treatment Plant of 50 KLD capacity in August 2018 wherein, all sewage water is treated, and thereafter reused for irrigation of college lawns and playground

3) E-Waste Management

All types of e-waste like discarded UPS, tubes and other materials are disposed under the supervision of IT in charge and estate officer of the college, which further sells the waste to the vendors. Some part of E-waste disposal management covers a buy back system where old systems are handed over to the company from where they were purchased from.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://saccm.in/wp-content/uploads/2022/AQA-R-2021-22-documents/7.1.3.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways

4. Ban on use of Plastic**5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

SACCM thrives to build a sustainable inclusive environment for institutional and societal development.

For cultivating freedom of expression of views, SACCM since its inception has encouraged students to participate in copious public speaking activities such as british parliamentary debate and independent thinking exercise to enable them to vocalize their thoughts without any cynicism.

Being a socially responsive institution, SACCM helps the students coming from economically weaker sections of society as well as meritorious students coming from EWS of society by providing them financial assistance. To improve social and educational position of students from socially underprivileged communities of SC/ST, SACCM offers reservation.

As a part of its commitment towards regional inclusion SACCM celebrates regional festivals in the college, like Teej festival, with joy and enthusiasm . Recognizing essentials of differently abled children, SACCM's NSS unit collaborates with various NGOs for enabling such students learn the ways of earning livelihood

This is how institutions pioneer in creating inclusive and conducive environment for all.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Students are sensitized about constitutional obligations through an assortment of activities. Following hodgepodes of initiatives are recurrently undertaken by the NSS unit of the College:

- For maintaining natural ecological balance in the environment, and preserving the planet, SACCM arranges for Fit India Campaign, Cleanliness drive. NCC Unit celebrated World Environment Day.
- Campaigns are conducted to ensure mental well-being and to create awareness for drug abuse by showcasing 'Nukkad Natak'.
- SACCM, this year organized Eye Check Up Camp at Motibagh Village adjoining Phullanwal (village adopted by college NSS Unit)

For complying with the directions of the Honorable Supreme Court regarding ragging, SACCM has a well-placed policy on anti-ragging. Besides this, signage is put up in every nook and corner of the campus urging students to refrain from ragging.

As SACCM has zero tolerance towards sexual harassment, SACCM has well-placed and well-informed stringent policy on 'Prevention of sexual Harassment of Women at Workplace' and has an 'Internal Complaint Committee' to address any issue coming its way.

For inculcating human values and ethics amongst the students, SACCM every year celebrates Sri Aurobindo Birth Anniversary on 15th August.

These toddler steps help to sensitize students regarding their constitutional rights and duties.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **A. All of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- To mark birth anniversary of Sri Aurobindo Acroyd Ghose - who was a yogi, mystic, poet, and divine soul - SACCM arranged for a meditation session and conducted deliberations on Arvind's life and work on 15.08.2022.**
- SACCM rejoices the festival of Lohri with gaiety and fervor, where members of faculty and students pay their offerings in bonfire and worship the blaze.**
- For conservation of 'The Mother Planet', NCC cadetss celebrated 'World Environment Day' on June 5, 2021.**
- NSS Volunteers celebrated 'World Mental Health Day',**

'International Yoga Day' and 'Teacher's Day'.

- To commemorate World Cancer Day Health on Breast Cancer was conducted by NSS unit and Women Development Cell.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE I - EXPERIENTIAL LEARNING

OBJECTIVE

To complement academic inputs and provide platform for intensive interaction with illustrious academicians and practicing managers.

CONTEXT

Experiential learning actively engages students with real-world situations. It's immersive approach bridging gap between theory and practice.

PRACTICE

Professionals are invited to impart their wisdom, practical experience, specialized skills, and forward-thinking ideas to students.

EVIDENCE OF SUCCESS

Enhanced student ability to communicate and reinforce decision-making skills.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

Though no problems have been encountered, yet SACCM aims to expand its initiatives.

BEST PRACTICE II - INFRASTRUCTURE & LEARNING RESOURCES

OBJECTIVE

To foster culture of academic excellence, facilitate lifelong learning, and enrich learning experiences of both students and educators.

CONTEXT

Creation of environment for effective teaching, research, technology integration, collaboration, and sustainability in education.

PRACTICE

- Subscription to EBSCO database
- Membership of N-List programme of INFLIBNET Centre
- OPAC Kiosk
- State-of-art physical infrastructure
- Airconditioned smart classrooms.
- ERP Qualcampus for academic and administrative function

EVIDENCE OF SUCCESS

There's conducive setting for fostering research, integrating technology, promoting collaboration, and ensuring sustainability in education.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

Though no problem is encountered in planning and execution of activities yet SACCM aims to scale-up e- initiatives.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The significant position that SACCM has secured in Punjab's academic landscape is undeniably impressive, especially considering its mere eighteen years of existence. The college prides itself on five key pillars: unwavering commitment, relentless hard work, disciplined dedication, fostering an academia-industry connection, and a continuous learning approach among its faculty. With the Vardhman Group of Industries leading the way, students benefit from practical, real-world learning experiences. Notably, executives from this group frequently visit the campus, engaging in interactive sessions with both teachers and students. SACCM emphasizes industrial and field visits, and internships as an integral part of its educational approach. A standout feature is its performance-based appraisal system, where the college annually compares its faculty's performance with that of top institutions, enabling targeted improvements. In terms of infrastructure, SACCM sets a new standard in the realm of auditoriums and meditation halls by integrating state-of-the-art technology and modern equipment. This emphasis on academia-industry engagement, technology-driven learning, and a comprehensive feedback system sets SACCM apart, positioning it ahead of other educational institutions.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

SACCM has established its curriculum development and feedback provisions in accordance with standards set by the affiliating University. Ensuring meticulousness in curriculum delivery is paramount to achieving effective education outcomes. Rigorous efforts are dedicated to thorough planning, designing, and implementing educational programs. Following initiatives have been introduced:

- Before the start of each semester, annual academic calendar is designed, taking into consideration specific aspects like number of teaching days, subject allocation, schedule finalization, and library resources.
- Orientation sessions acquaint new faculty with curriculum delivery and the rationale behind ERP software, Qualcampus, enhancing their understanding and effectiveness.
- Learners are offered merit, remedial, and bridge classes to bridge the knowledge-gap.
- Lectures, interactive sessions, and workshops are regularly conducted by prominent academicians, managers, and alumni.
- Theme-based industrial visits are regularly organized to provide insight into actual implementation of classroom curriculum.
- Innovative teaching-learning approaches, like problem-solving tasks, role-plays, group presentations, and intra and inter-section subject quizzes, are employed by faculty members.
- Case-study teaching techniques are employed to enhance critical thinking skills.

ICT-enabled classrooms, alongwith Wi-Fi/LAN access, are provided to ensure efficient delivery of curriculum. Interactive Smart Boards have recently been installed in all classrooms at SACCM to make teaching-learning process more interactive.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliated institution, SACCM prioritizes alignment with the University Academic Calendar to deliver high-quality education. The college meticulously plans its academic year to provide a holistic learning experience.

The academic year commences with an Induction Program, where newly inducted students are introduced to the concept of holistic development. This program sets the tone for the year ahead, emphasizing not only academic growth but also personal development. SACCM's organizational climate is characterized by thorough preparation, including the development of teaching work-plans, schedules, assessments, and ongoing evaluations. This dedication ensures that both students and faculty have a clear roadmap for the academic year. The college's academic calendar serves as a comprehensive guide, featuring mid-semester exam dates, curriculum milestones, extracurricular activities, and college functions. It provides students and faculty with a structured overview of the year, facilitating effective planning and participation. This proactive approach ensures that administrative processes run smoothly and that students receive timely feedback on their progress.

Overall, SACCM's commitment to aligning with the University Academic Calendar and its meticulous approach to academic planning contribute to a conducive learning environment, fostering both educational excellence and personal development among its students.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://saccm.in/academic-calendar-tentative-schedule-2022-23/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Details of participation of teachers in various bodies/activities provided as a response to the metric</td><td>View File</td></tr> <tr> <td>Any additional information</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	View File	Any additional information	View File			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File								
Any additional information	View File								
1.2 - Academic Flexibility									
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented									
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented									
02									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>View File</td></tr> <tr> <td>Minutes of relevant Academic Council/ BOS meetings</td><td>No File Uploaded</td></tr> <tr> <td>Institutional data in prescribed format (Data Template)</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Minutes of relevant Academic Council/ BOS meetings	No File Uploaded	Institutional data in prescribed format (Data Template)	View File	
File Description	Documents								
Any additional information	View File								
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded								
Institutional data in prescribed format (Data Template)	View File								
1.2.2 - Number of Add on /Certificate programs offered during the year									
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)									
05									

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

888

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

888

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

SACCM undertakes following measures for sensitizing students about crosscutting issues:

Theoretical Initiatives:

The crosscutting is taught to students of both B. Com and BBA classes through some compulsory papers. The names of these subjects dealing with specific crosscutting issue is listed as follows:

Gender Issues: English, Punjabi, Entrepreneurship and Business Laws

Sustainability: EVS (Environment, Road Safety Education), Marketing Management.

Human Rights: Human Resource Management and Business Laws

Professional Ethics: 'Social and Business Ethics and 'Social and Ethical Issues in Business'

Social Empowerment: Social and Ethical Issues in Business, Social and Business Ethics and Entrepreneurship and small business.

Environmental Education: EVS (Environment, Road Safety Education), Social and Business Ethics

Practical Measures:

SACCM introduced various Skill Development Courses into daily regime of curriculum. Additionally, the college conducts lectures, expert talks and sessions focusing on Gender issues, Sustainability, Human Rights, Professional Ethics and Social Empowerment. The examples include: Revisiting Gender Empowerment through the lens of Interdependence, Ethics, Education and Business, Impact of Spirituality on Life Skills etc. Moreover, activities like Nukkad Natak, Celebration of International Women's Day, Blood Donation Camp, Cycle Rally and Cleanliness Drive, cycle rally celebrating World Environment Day, Mettle Social Responsibility (MSR) - Social Responsibility Campaign etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

140

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
----------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://saccm.in/wp-content/uploads/2023/12/naac/1.4.2.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

366

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

01

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Based on their performance on the Mid-Semester Test, assignments, group discussions, presentations, and class participation, SACCM students are classified as advanced or slow learners.

SACCM goes the extra mile to support advanced learners. We provide them with opportunities to delve deeper than just conventional textbooks. Mid-Semester Tests and Inter-Section Subject Quizzes consist of analytical and application-based questions to evaluate and enhance "High Order Thinking Skills." Furthermore, SACCM fosters critical thinking and leadership skills in students through activities like Independent Thinking Exercises, Model United Nations, and British Parliamentary Debate.

At SACCM, we support slow learners with patience and determination. Concise notes and reference material are supplied to facilitate their easy learning. We offer a formal mentorship program to assist students with both academic and non-academic issues. Additionally, we hold remedial classes to improve the academic performance of slow learners. In cases where psychological intervention is needed, our college psychologist is available to boost their confidence and holistic well-being.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
895	30

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

SACCM's pedagogy pairs teacher-centered methods with student-centered learning methods to enhance student-learning.

Experiential Learning- SACCM promotes experiential learning through frequent extension lectures featuring esteemed academics and industry professionals who share their experiences, expertise, and insights with students. Additionally, we arrange internships, industrial visits, and an annual marketing fest, offering students substantial opportunities to gain practical knowledge about real-world business challenges.

Participative learning- To foster participative learning, SACCM incorporates group projects, role-playing exercises, and presentations. Students are encouraged to engage in ISSQ and class quizzes, applying classroom concepts to real-world problems.

Problem-Solving - SACCM's faculty members regularly employ the case study method, in which they provide students with real-world examples that aid in the development of analytical skills for a variety of business-related issues

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

SACCM has long acknowledged the importance of utilizing ICT-enabled tools to enhance the effectiveness of the teaching and learning process.

- SACCM has elevated the learning environment by digitizing its classrooms, with smart boards installed in all rooms.

These boards accommodate diverse learning styles, boost student engagement, and encourage collaboration and innovation in education.

- The college has implemented Qual Campus, a web-based Education Management Software. This platform enables students and members of the faculty to track various daily activities, including attendance, timetables, lecture notes, assignments, examination schedules, results, reference materials, and online fee payments. Faculty members are also required to create session plans for each lecture using Qual Campus, where they give an outline of the topics to be covered, teaching methods, and reference materials, ensuring clarity in their teaching approach.
- By subscribing to the EBSCO Database, the college is enabling students and faculty to enhance their academic and research endeavors.
- Furthermore, the college library has introduced an Online Public Access Catalogue Service (OPAC), which significantly enhances the teaching and learning experience by offering efficient access to a diverse array of educational resources.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://sacm.in/infrastructure/campus-digitization/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year****30**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****12**

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****9.47**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college diligently adheres to the regulations established by the affiliating University concerning the assessment and evaluation of students' performance. Students are informed of this via the college website and the prospectus. Furthermore, comprehensive orientation sessions are meticulously organized at the beginning of each session to acquaint new enrollees with the institution's policies, evaluation methodologies, established practices, cultural norms, and core values.

Mid Semester Tests and Assignments are the two major components of internal assessment mechanism. MSTs are conducted in a time bound and systematic manner in each semester. Marks obtained in these tests and assignments are also uploaded on the college ERP (QualCampus), giving students' comprehensive view of progress. Subject teachers offer support to those whose performance falls short, and special tests are arranged for those who missed MSTs due to unforeseen circumstances. Additionally, students' involvement in academic and non-academic activities, such as group discussions, presentations, and class tests, is integral to their overall performance assessment.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At SACCM, every member of the faculty endeavors to get things right from the outset. If still there arises any grievance which is related to the internal examination system of the college, it is effectively dealt in a transparent, time bound and efficient manner. The college has established an Examination Grievance Redressal Committee, led by a senior teacher as coordinator, with participation from both teaching and non-teaching staff. The entire examination process is very transparent and objective, whether it be setting of question papers, evaluation of answer sheets, compilation of results and awarding of internal assessment. MST and assignment carry a fixed weightage in the internal assessment and credit is solely based on students'

performance, so there hardly arises any grievance in this regard. In addition, adhering to uniform marking scheme at the time of evaluation itself considerably reduces the chances of any discontent amongst students.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college's Vision, Mission, and SACCM Student Development Model elucidate the expected Programme and Course-specific outcomes for students.

In the academic year 2022-23, the college offered four programs: M Com (General), B Com (General), B Com (Honors), and BBA. For these programs, the college adhered to the curriculum and assessment policy mandated by the Affiliating University. Additionally, in the following academic year of 2023-24, the college introduced a new program, BCA.

- Course Specific Outcomes are prepared subject-wise and the same are uploaded on the website - to make the members of the faculty and students aware about the same. These course specific outcomes include the Course Outline, Course Outcome, Student Learning Outcomes, Course Contents, Required Texts, Suggested Texts, and Pedagogy for Course Delivery.
- Instruction Manuals, include the term-wise course outline for each subject, along with topic wise reference books - are prepared class-wise by the members of faculty in accordance with the university prescribed curriculum and uploaded on the website for the reference of the members of faculty and students.
- Besides this, orientation sessions are also organized to apprise the enrolled students with regard to POs, PSOs & COs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://saccm.in/courses/course-curriculum-of-b-com-b-com-hons-programme/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At SACCM evaluation of Programme Outcomes and Course Outcomes are carried out using both direct and Indirect Method.

The direct methods are those which evaluate the student's learning, knowledge and skills from their performance in the Mid Semester Test (MSTs), End Semester Examinations and supporting activities such as presentations, assignments etc. Inter Section Subject Quiz (ISSQ) is another measure used to gauge how well students of various academic backgrounds are learning at the course level.

Further, Intra and Inter college result analysis is a regular feature at SACCM, which helps in identifying the gap areas where there is a scope for improvement, thus, identifying the potential toppers, distinction holders and slow learners where faculty need to focus. For further ensuring the attainment of POP & CO, SACCM has made a stern effort in providing internship opportunities to more than 40 students.

The indirect method of evaluating the attainment of POs & COs comprises feedback taken from various stakeholders i.e. students, alumni, parents, and teachers to reflect their views on student's learning.

Also, students' participation in activities like independent thinking exercise, British parliamentary debate also reflect their learning levels.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

276

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://saccm.in/storage/2023/09/Annual_Report_2022_23.pdf

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**<https://saccm.in/student-faculty-feedback-general/>**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non

government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

24

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

41

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

13

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS unit embraces its motto of "Not Me, But You" by conducting various collaborative and non-collaborative activities in the community to ensure the upliftment of society while ensuring the holistic development of students. During the current year, collaborative activities like the COVID-19 vaccination camp in partnership with Baddowal Dispensary and the medical camp in collaboration with Pathkind Labs (C/o Mankind Pharma) were conducted. Along with providing vital healthcare facilities to society, the camps equipped our co-ordinating students with valuable life skills and a sense of public accountability. Apart from these, World Mental Health Day and International Yoga Day were celebrated to raise awareness about mental and physical well-being. A health talk on breast cancer was also organized. Such events play a pivotal role in educating the students about health matters while encouraging them to seek help when necessary. By engaging students in such activities, the NSS unit of the college tries to create compassionate and socially responsive citizens by

arousing the social conscience of students. The active participation of our students in such activities goes beyond imparting knowledge as it fosters understanding of societal issues. This instills empathy and a sense of responsibility towards the community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

682

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

13

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

To foster an environment of academic excellence and innovation, SACCM have a robust and comprehensive infrastructure, involving a wide range of physical facilities dedicated to the enrichment of the teaching-learning process.

All the Classrooms are air conditioned well equipped with modern State-of-the-art technology, which creates a conducive environment for effective teaching learning.

SACCM has a computer centre having the most advanced and adequate computing equipment. All the Faculty Members and the Administrative Staff are provided with the laptops. The facility of shared printers, scanners, xerox facility is also provided. The whole campus is Wi-Fi facilitated with 60 Mbps bandwidth.

SACCM has an enriched Library which is fully automated with Integrated Library Management System (ILMS) and additionally, library reading room offers a space for focused academic pursuits for teachers and students.

There are two state of the art seminar halls, fully equipped with latest ICT facilities, with a capacity of around 100 persons each.

Also, the 'Mother Auditorium' is a building of great magnitude. With sophisticated ICT equipment and modern acoustics, auditorium seats over 840 persons.

Moreover, the construction of a new academic block for Bachelor of Computer Applications is in full swing.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://saccm.in/ict-enabled-infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is committed to promoting sports and extra-curricular activities among its students, investing a significant portion of its resources in this endeavour. The college boasts well-equipped sports ground with dedicated sports room, and student centre designed to facilitate wide range of sports activities. Additionally, the college houses a badminton court featuring two indoor courts of size 44ft x20ft of Tara flex mat material, a basketball court of 28m x 15m, two table tennis tables, volleyball court of 18 m x 9 m, athletic track, chess, carrom and open gymnasium among other amenities. These facilities serve as the training grounds, enabling students to participate in inter-college, intra-college, and university-level sporting competitions.

Annually, the college hosts a cultural festival cum talent hunt competition that draws enthusiastic participation from students. In preparation for this event, the college provides ample resources, including an auditorium, seminar halls, creative forum room, and an atrium, which accommodate a diverse array of activities. Furthermore, the college has designated a dedicated room for the National Service Scheme (NSS) and other social service initiatives.

To promote the importance of health and meditation among students, a new meditation centre is built. This comprehensive approach ensures that students receive holistic education.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17+02=19

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

17+02=19

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

393.56 (For financial year 2022-23)

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS Software

Nature of Automation (Fully or Partially

Version

Year of Automation

QualCampus

Fully

2020 v4

2021

SACCM has a well-stocked and spacious library having a collection of 5211 books, 22 reputed journals, 06 magazines and 10 newspapers. It is the resource hub of the College that has the membership of N-List programme of INFLIBNET Centre which provides vast access to approximately 6,150 e-journals and 31,64,309 e-books. To inculcate aptitude for scholarly research among the students and faculty members, the college library subscribed EBSCO Database Business Source Elite Plus. Keeping in view of the optimum and effective usage of these e-resources, a new dedicated computer Lab consisting of 10 high end systems with latest configuration and internet facility has been established in the library. To keep pace with e-technology, the College has automated the library through web/internet-based Education Management Software Qual Campus, and its collection can also be searched through Web OPAC. It has modules like Acquisition, Serial Management, cataloguing, Stock Management, Circulation, Various Reports, Web-OPAC, Bar-code generator etc. Library is fully automated and Bar-code Enabled. OPAC Kiosk is available for searching the books through QualCampus and users can locate the books easily. Besides this, a case study bank and repository of faculty publications is kept in the library for reference of faculty and students. Reprographic facility is also given to the students in the College library for effective utilization of books, project reports, magazines, journals and periodicals. Internet, printing, and scanning facilities are also available for the students and staff members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://saccm.qualcampus.com/
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
2.14 lakhs	
File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
25	

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has advanced IT facilities and robust ICT infrastructure to support effective teaching and learning. Each classroom is equipped with ICT capabilities, providing a conducive environment for modern education. Moreover, the entire college campus is Wi-Fi enabled, offering a bandwidth of 30+30Mbps (Netplus and Quadrant). Additionally, LAN connectivity is available in classrooms and workstations, ensuring seamless connectivity. The College has a sophisticated ERP system called QualCampus. This ERP system efficiently manages functions such as online admissions, student information, examination, employee management, payroll, library and communication with parents and students. To maintain a secure cyber environment, we have installed Fortinet Firewall security systems and analyzers. Furthermore, the college is equipped with Trend Micro Antivirus licenses to enhance cybersecurity. The College has a computer center, featuring a substantial number of high-end desktop computers with the latest configurations, along with printers and LED displays. To enhance security and surveillance, the college placed CCTV cameras throughout the campus. We have recently installed interactive smart panels in each classroom and the conference room. We've also acquired a DSLR camera to facilitate in-house photography and event coverage. Furthermore, the college installed OPAC kiosks to enhance library services, allowing independent access to book information and availability.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

67

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

SACCM employs a range of standard operating practices to ensure its efficient and effective operation. These practices encompass various aspects of the institution, including the Library, IT department, Procurement of Sports Material, Purchase of Stationery Material, College tours and trips, and administrative printing work. Additionally, the college places significant emphasis on infrastructure maintenance, which involves the Estate

officer and their team overseeing tasks such as furniture repairs, masonry and plaster works, painting, carpentry, plumbing, and housekeeping.

Furthermore, the college opts to outsource numerous annual maintenance contracts, including services like Annual Pest Control, Fire Systems Maintenance, CCTV camera upkeep, generator and air conditioner maintenance, and water purifier servicing. The institution also ensures the Maintenance of UPS and regular cleaning of water tanks to guarantee a smooth operation.

Moreover, the college has established standard operating practices for the efficient utilization of physical and academic facilities. This includes the allocation of funds for student welfare activities, administrative support staff management, proper financial procedures, and well-developed protocols for administrative duties.

Hence, the college's commitment to these standard operating practices is instrumental in maintaining its functionality and effectiveness across various departments, infrastructure maintenance, and facility utilization, ultimately benefiting both students and staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

00

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

21

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

205

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

205

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

04

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

47

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

31

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

11

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

SACCM Student Council is formed with the objective of creating effective management competencies in terms of developing administrative and leadership skills amongst students. It comprises of two students (one male and one female student) per class as nominated by the respective class in-charge along with top 10 university positions of all the classes as per 2022 university results. Class in-charge nominate the students based upon following parameters:

- Student's aptitude in running a particular activity;
- Student's experience in coordinating various elements of the activity;
- A reasonable level of student's previous achievement in the activity;
- Student's potential in leading the administrative functions of the College.

As an endeavor to motivate the students excelling in academics in university results, they are also a part of SACCM student council as a means of rewarding their exceptional achievements. There are 40 students who are members of the student council. Meetings are organized as per the requirements for the student council that help college management to finalize certain students' related decisions like organization of cultural/social events, adding or

changing any college event, celebration of any festival etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

SACCM Alumni Association was registered on 13th October, 2014. The association was formed with the objective for upholding and expanding the growth of the college. Following are the ways in which Alumni contribute:

1. Alumni are our brand ambassadors and they have been instrumental in building good reputation for the college in the society through word-of-mouth publicity. There has been a trend of alumni's kin seeking admission in college every year which proves that the college alumni have been contributing a lot

towards image building of the college.

2. It has been observed that majority of our students come from the business families. The college alumni have been helping in organizing industrial visits to different industrial organizations for providing diverse practical business exposure to young SACCMites.

3. The college invites its University Gold Medalists and Top University Rank holders from pass out batches to share academic and personal tips to the potential achievers of the on-going batches.

4. Well placed alumni are invited by the college to address the students and share their industry experience and provide career guidance to the present students.

5. Alumni Association of the college provides financial assistance and scholarships to needy and deserving students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

SACCM aspires to be amongst India's top-ranked institutions and envisions creating business leaders with dynamic competencies and entrepreneurial skills and produce skilful, self-reliant and globally-competent individuals who would face challenges of the

fast-changing business environment head-on besides contributing both at social and national front. The Governing Body, a perfect blend of industrialists and academicians, helps in identifying and instituting practices needed to translate its vision into reality (exhibited in SACCM Student-Development-Model). Under their stewardship, the college-curriculum has been supplemented with innovative inputs through the fora of 'Shape-the-Mind-Program' (learning through experiences of legends/visionary personalities), 'Independent-Thinking-Exercise' (developing critical thinking), BPD and MUN (acquiring oratory & leadership skills and be globally awakened), YEN and CGPC activities (imbibing entrepreneurial and employability skills), Technology Business Incubator, Student Clubs etc. thereby developing students' effective management competencies. Active involvement of students in event-organizing expose them to organizing and directing abilities. Also, soft skills education has been made a significant part in curriculum through Skill-Enhancement-Courses like 'Human Values & Ethics', 'Self-Management & Inter-Personal Dynamics', 'Business Etiquette and Professionalism' to make the students industry ready, personally empowered, socially effective, and professionally efficacious. Then, Faculty is continuously involved in decision-making through various committees/forums and regular brainstorming-sessions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Believing strongly in the ethos of delegation and participation in its working, participative management is followed in decision-making. At the top-level, Chairman-Governing body takes strategic decisions based on annual college review functioning after due consultation with Governing-Body. At second level, the principal functionaries -Secretary, Governing Body and the Principal are eventually responsible for overall college-functioning and implement the decisions taken at top level.

The Administrative-organizational-structure catalogued into six key-functions is placed at the Third hierarchical level with Registrar, Controller of Examination, Dean Student Welfare and

Alumni, and IQAC Coordinator etc. with designated faculty as respective in-charges of administrative-functions. At this level, College Advisory committee comprising the key-functional heads brainstorms and advises the higher authorities in key, crucial areas of college functioning.

At the Fourth level, Discipline Committee, Budget-Committee, LAC, ICC, GRC, RFDC, WDC are there comprising faculty and non-teaching staff entrusted with independent responsibility to manage various affairs. Also, there are Event-specific-committees delegated with responsibility to execute college activities/events.

Lastly, to promote students' participation, student-council and events-organizing committees and student-clubs are there, who are consulted and involved in organizing various cultural, public speaking or co-curriculum related events. This entire process of participation and decentralization is co-ordinated by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

SACCM has a comprehensive Perspective Plan in function, Deploying the plan, in the current session , College introduced planning and execution program for a BCA course in College.

Introduction of BCA Course

In any organization, pursuit for excellence in any field is embedded in the planned execution of its Vision and Mission. SACCM has adopted perspective planning in all facets be it the Teaching-Learning-Evaluation, Infrastructural Development or Faculty Development. In continuation, the most notable part in this period has been the introduction of BCA Course from the session 2023-24 under the affiliating University Panjab University, Chandigarh. The college initiated the process of introducing this new course in year 2022 by laying down the foundation stone of new academic block for BCA classes. Also, the process of seeking affiliation from Panjab University was started

in October, 2022. Later, college requested the University officials for formally sending inspection committee for granting affiliation to this course. Formal permission to start BCA course could be got in the session 2023-24. With this addition, the College has upgraded itself from a single Faculty to a multi faculty college.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://saccm.in/wp-content/uploads/2022/AOAR-2020-21-documents/Perspective%20Plan%20SACCM.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

In reference to the organogram given in the weblink, the institution has different levels of hierarchy in its organization structure. At the top level, there is Governing Body performing the steering, mentoring and monitoring tasks and taking all strategic decisions. The Secretary, Governing Body and Principal come at the second level of the hierarchy and are eventually responsible for executing the strategic decisions taken by Governing Body and College's overall functioning. At Third level, administrative-functioning is catalogued into six key-functions viz. Registrar, Controller of examination, Dean Student Welfare and Alumni, and IQAC coordinator etc. Also, for crucial administrative decisions college advisory committee comprising of different functional coordinators regularly meets the authorities to brainstorm and decide on important matters.

At the Fourth level, various activities and functions are delegated to various committees as stated in 6.1.2. The committee/activity members/incharges are empowered to steer the affairs of their committees. Under the guidance of designated in charges at fourth level, every function strives towards Vision and Mission of the College. All the committee-heads along with committee-members decide the programs, procedures, schedules, tasks to be undertaken after due consultation among themselves and the same is finalized after deliberations with the Principal.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://saccm.in/organizational-structure/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The College has number of welfare schemes for the members of the faculty, non-teaching and sub staff, the details of the same are given as under:

For Teaching staff

- Sponsoring faculty members' participation in seminars, conferences and workshops.
- Sanctioning paid duty leaves to attend General Orientation Programmes and Subject Specific Refresher Courses organized by UGC-run Academic Staff Colleges.
- Granting paid study leave for Pre-Ph.D. coursework.
- Supporting transportation, meal and other allied expenses in an

endeavour to extend industry-academia interface.

- The benefits of the paid maternity leave which are to be given to the regular staff, the same is also extended to the adhoc faculty.

- Provision of Duty Leave

For Non-teaching

- Accommodation in the campus on nominal rent.

- Free uniforms and shoes

- Recreational program for sub-staff and their families to motivate them intrinsically by recognizing them as an inextricable and vital part of SACCM family.

For Teaching and Non-teaching both

- Group Mediclaim Insurance

- Services of Visiting Physician

- Services of Psychologist

- Sports facilities for recreation

- Provision of monthly short leave where the college grants two hours of paid time off every month in case of any emergency

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

04

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

09

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has a comprehensive performance appraisal system in place under which the faculty is appraised on four parameters namely results, research and case study, student feedback and administrative duties.

Under the first parameter, scores of each class taught by the subject teacher is evaluated individually as well as in comparison to the best colleges of University. In the second parameter naming research and case study, faculty is assessed based on research papers published in UGC notified journals and quality of the case study written (evaluated by an independent expert in the year). Under the third parameter, quality of the teaching of the faculty is gauged from the students' feedback through a structured questionnaire covering questions pertaining to quality of content delivery, teaching innovations, nature of assignments, notes and other support etc. Lastly, faculty is judged on how effectively it has discharged the administrative duties assigned.

Similarly, non-teaching staff is appraised on parameters relevant to the administrative work they carry out like professional competence, performance, and personal characteristics required to effectively perform administrative assignments.

Overall, the appraisal system is designed to nudge, motivate, and inspire the appraise toward what is also the motto of the institution "Excellence".

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution has strong disposition towards the system orientation. For most of the critical functions, Standard Operating Procedures and numerous policies have been formulated to serve as guidelines. The compliance toward the systems is assured through the quarterly audit by the Internal Audit team appointed by the Managing Trust of the College. Such periodical audits facilitate system improvements and identifies gaps for initiating remedial measures. On completion of the audit, a report indicating the gaps found out is submitted to the Principal of the College for their comments and corrective measures. Internal and External financial audit is carried out regularly by an independent team of auditors. On the same lines, external statutory audit is carried out bi-annually for the accounting function.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NA

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a self-financed institution, funds required for any infrastructure development or day-to-day operations, are either generated through its own Corpus, or provided by the managing trust. However, for optimal utilization of these funds, appropriate systems and procedures are in place. A quarterly and an annual revenue and capital budgets are prepared in the beginning of every year after taking requirements from teaching and non-teaching staff by Budgeting committee comprising members of the faculty. Later, Chairman of the Managing Trust along with the budgeting committee reviews the budgets before its finalization. Thereafter, capital budget thus approved is handed over to the purchase department for the procurement of the budget items at the best quality and with the lowest possible price. Based on the approved revenue budget, funds are transferred to the college on monthly basis and the college is authorized to spend as per budget approved. On monthly basis, Accounts department compares the expenses incurred in the month vis-a-vis budget and the next month budget is prepared for the transfer of desired funds. Monthly review helps in curtailing any overspending against the budget and better planning for future. This ensures optimal utilization of the available funds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC regularly assesses the activities in curricular/co-curricular/ extra-curricular domain/infrastructural/faculty development etc. where improvements are perceived. Two of the activities where IQAC contributed during this period are as follows:

1. Psychological Intervention for Students

The college hired a psychologist for students' personality assessment on IQAC's suggestions with the aim to appraise them in various factors of personality. Following the collection and analysis of the psychometric data, they were provided with personalized reports with an intention to work further on their strengths/weaknesses using personal and group interventions. In addition, the psychologist provides personal counselling sessions at students' requests slots for which can be voluntarily booked by the students. With availability of full-time psychologist, the college has institutionalized the Psychological-intervention-program for their greater good .

2. Providing Internship Opportunities to students - Fulfilling the commitment of offering a well-rounded, career-focused enriching experience and imparting valuable job-oriented skills, internship opportunities have been arranged with industry support. These internships have benefitted a total of 41 B.Com/BBA participating students with valuable hands-on experiences with practical insights in their chosen fields. These collaborations and partnering with industry stakeholders also provided networking with external partners and industry professionals thereby creating prospective career opportunities for students.

File Description	Documents
Paste link for additional information	https://saccm.in/igac-documentation/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution regularly reviews its teaching learning processes, structures & methodologies of operations and learning outcomes through the forum of IQAC. The details for current-

period are :

1. 'SACCM Technology Business Incubator'

To foster entrepreneurial spirit and providing mentoring, technical-assistance, seed-funding, access to angel-investors etc., SACCM-Technology Business Incubator was inaugurated on 14th October, 2022. 'IDEATHON' Contest was organized as its inaugural activity. To judge the business proposals of participating teams, invited experts were Dr. Arvind Dhingra-Executive Director-Science & Technology Entrepreneurs' Park and Dr. Munish Jindal-Founder/CEO-HoverRobotix, who mentored the participants as well.

2.FDP on 'Outcome Based Education'

IQAC in collaboration with RFDC organized FDP on "Role of Teacher as an Engaging Instructor in Outcome Based Education" from 25th to 27th May, 2023 with Prof. (Dr.) Pushpinder Kumar, Kirori Mal College, Delhi as the resource person. He provided insightful information about Innovation and Creativity in Teaching and provided real-life examples for tackling certain situations and make teaching-processes more engaging and impactful. He focussed on embracing innovation in education through usage of creative techniques like case-study, story-telling, interactive media, etc., thereby promote critical thinking, a sense of adventure, and an openness to adapt to serve our students better.

File Description	Documents
Paste link for additional information	https://saccm.in/wp-content/uploads/2023/12/naac/6.5.2.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://saccm.in/storage/2023/09/Annual_Report_2022_23.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As SACCM was established with vision of holistic development, therefore it pioneers in imbibing students with sense of societal responsibility. Gender equity is embodied in the functioning of college as SACCM offers special seats for single girl child in both the streams. To sensitize students and society about the pains and pangs, twitches and twinges of the destitute, Women Development Cell in association with the NSS Unit of the College systematized following talks for the students:

Topic/Initiative

Speaker/Collaboration

Date

1. Health Talk on Breast Cancer- Myths and Facts

Dr. Anish Bhatia, Fortis Hospital

04-02-2023

1. International Yoga Day

Ms. Umang Singh

21-06-2023

- For promoting psychological well-being, SACCM has appointed full-time psychologist and meditation practitioner.
- A doctor visits college campus daily for an hour.
- Separate common room for girls and medical room with a proper first aid kit for meeting any exigency has been maintained.

For ensuring safety and security of students, following initiatives had been taken:

- Appointment of security guards at entry point, to ensure that no outsider enters the premises without recording his credentials in the log book maintained at college gate
- For monitoring student's movement, CCTV Surveillance system is in place.
- For timely Redressal of issues faced by students, SACCM has constituted several committees such as Internal Complaint Committee, Grievance Redressal Committee, Discipline Committee, and Anti Ragging Committee.

Fire extinguishers have been installed and a timely audit is conducted to ensure the safety on campus.

File Description	Documents
Annual gender sensitization action plan	https://saccm.in/wp-content/uploads/2023/12/naac/7.1.1_pr.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://saccm.in/wp-content/uploads/2023/12/naac/7.1.1_p.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College has also a well managed waste disposal system which is elaborated as follows:

1) Solid Waste Management:

The College entered into a contract with A2V a certified organisation for collection and disposal of all types of waste generated in the college. Bins have been installed at different places. Waste collected in the bins is collected by A2V on weekly basis for proper disposal. The waste collected from dusting and cleaning of academic buildings and campus lawns are also disposed with A2V. For proper disposal of recyclable waste like glass and paper waste 'Waste/Scrap Disposal Committee' of the college is functional. Annual inspection is conducted and all recyclable material is disposed off.

2) Liquid Waste Management:

College has installed a Sewage Treatment Plant of 50 KLD capacity in August 2018 wherein, all sewage water is treated, and thereafter reused for irrigation of college lawns and playground

3) E-Waste Management

All types of e-waste like discarded UPS, tubes and other materials are disposed under the supervision of IT in charge and estate officer of the college, which further sells the waste to the vendors. Some part of E-waste disposal management covers a buy back system where old systems are handed over to the company from where they were purchased from.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://saccm.in/wp-content/uploads/2022/AQAR-2021-22-documents/7.1.3.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	B. Any 3 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

SACCM thrives to build a sustainable inclusive environment for institutional and societal development.

For cultivating freedom of expression of views, SACCM since its inception has encouraged students to participate in copious

public speaking activities such as british parliamentary debate and independent thinking exercise to enable them to vocalize their thoughts without any cynicism.

Being a socially responsive institution, SACCM helps the students coming from economically weaker sections of society as well as meritorious students coming from EWS of society by providing them financial assistance. To improve social and educational position of students from socially underprivileged communities of SC/ST, SACCM offers reservation.

As a part of its commitment towards regional inclusion SACCM celebrates regional festivals in the college, like Teej festival, with joy and enthusiasm . Recognizing essentials of differently abled children, SACCM's NSS unit collaborates with various NGOs for enabling such students learn the ways of earning livelihood

This is how institutions pioneer in creating inclusive and conducive environment for all.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Students are sensitized about constitutional obligations through an assortment of activities. Following hodgepodes of initiatives are recurrently undertaken by the NSS unit of the College:

- For maintaining natural ecological balance in the environment, and preserving the planet, SACCM arranges for Fit India Campaign, Cleanliness drive. NCC Unit celebrated World Environment Day.
- Campaigns are conducted to ensure mental well-being and to create awareness for drug abuse by showcasing 'Nukkad Natak'.
- SACCM, this year organized Eye Check Up Camp at Motibagh Village adjoining Phullanwal (village adopted by college NSS Unit)

For complying with the directions of the Honorable Supreme Court regarding ragging, SACCM has a well-placed policy on anti-ragging. Besides this, signage is put up in every nook and corner of the campus urging students to refrain from ragging.

As SACCM has zero tolerance towards sexual harassment, SACCM has well-placed and well-informed stringent policy on 'Prevention of sexual Harassment of Women at Workplace' and has an 'Internal Complaint Committee' to address any issue coming its way.

For inculcating human values and ethics amongst the students, SACCM every year celebrates Sri Aurobindo Birth Anniversary on 15th August.

These toddler steps help to sensitize students regarding their constitutional rights and duties.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- To mark birth anniversary of Sri Aurobindo Acroyd Ghose - who was a yogi, mystic, poet, and divine soul - SACCM arranged for a meditation session and conducted deliberations on Arvind's life and work on 15.08.2022.
- SACCM rejoices the festival of Lohri with gaiety and fervor, where members of faculty and students pay their offerings in bonfire and worship the blaze.
- For conservation of 'The Mother Planet', NCC cadetss celebrated 'World Environment Day' on June 5, 2021.
- NSS Volunteers celebrated 'World Mental Health Day', 'International Yoga Day' and 'Teacher's Day'.
- To commemorate World Cancer Day Health on Breast Cancer was conducted by NSS unit and Women Development Cell.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE I - EXPERIENTIAL LEARNING

OBJECTIVE

To complement academic inputs and provide platform for intensive interaction with illustrious academicians and practicing managers.

CONTEXT

Experiential learning actively engages students with real-world situations. It's immersive approach bridging gap between theory and practice.

PRACTICE

Professionals are invited to impart their wisdom, practical experience, specialized skills, and forward-thinking ideas to students.

EVIDENCE OF SUCCESS

Enhanced student ability to communicate and reinforce decision-making skills.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

Though no problems have been encountered, yet SACCM aims to expand its initiatives.

BEST PRACTICE II - INFRASTRUCTURE & LEARNING RESOURCES

OBJECTIVE

To foster culture of academic excellence, facilitate lifelong learning, and enrich learning experiences of both students and educators.

CONTEXT

Creation of environment for effective teaching, research, technology integration, collaboration, and sustainability in education.

PRACTICE

- Subscription to EBSCO database
- Membership of N-List programme of INFLIBNET Centre
- OPAC Kiosk
- State-of-art physical infrastructure
- Airconditioned smart classrooms.
- ERP Qualcampus for academic and administrative function

EVIDENCE OF SUCCESS

There's conducive setting for fostering research, integrating technology, promoting collaboration, and ensuring sustainability in education.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

Though no problem is encountered in planning and execution of activities yet SACCM aims to scale-up e- initiatives.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The significant position that SACCM has secured in Punjab's academic landscape is undeniably impressive, especially considering its mere eighteen years of existence. The college

prides itself on five key pillars: unwavering commitment, relentless hard work, disciplined dedication, fostering an academia-industry connection, and a continuous learning approach among its faculty. With the Vardhman Group of Industries leading the way, students benefit from practical, real-world learning experiences. Notably, executives from this group frequently visit the campus, engaging in interactive sessions with both teachers and students. SACCM emphasizes industrial and field visits, and internships as an integral part of its educational approach. A standout feature is its performance-based appraisal system, where the college annually compares its faculty's performance with that of top institutions, enabling targeted improvements. In terms of infrastructure, SACCM sets a new standard in the realm of auditoriums and meditation halls by integrating state-of-the-art technology and modern equipment. This emphasis on academia-industry engagement, technology-driven learning, and a comprehensive feedback system sets SACCM apart, positioning it ahead of other educational institutions.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Hosting Alumni meet in next academic session to strengthen alumni relations, and establish valuable industry connections, that serves as platform for providing internships and other professional opportunities for our students.
- Starting BCA course in the light of NEP implementation and to stay ahead of industry trends, produce graduates with in-demand skills, and maintain a competitive edge.
- Fostering innovation and critical thinking by encouraging faculty-led case studies that bridge the gap between theory and practice.
- Emphasizing on organizing more cultural events, to create a vibrant and inclusive campus environment that values creativity and cultural enrichment.
- Prioritizing student well-being and holistic education by introducing regular meditation sessions for students for stress reduction and a positive learning environment.
- Investing in TBI infrastructure to support innovation and entrepreneurship, providing dedicated spaces and resources

for startup initiatives.

- Enhancing campus life by establishing diverse student clubs that cater to various interests, fostering a sense of community, responsibility, and discipline.
- While not obligatory in the curriculum, SACCM has proactively offered internships to over 40 students, aiming to expand internship opportunities for minimum 150 students in the upcoming academic session.