

SRI AUROBINDO COLLEGE OF COMMERCE AND MANAGEMENT
MINUTES OF MEETING OF
INTERNAL QUALITY ASSURANCE CELL (IQAC)
HELD AT 11:30 AM IN CONFERENCE ROOM ON 25.06.2021

The Following were present:

1.	Dr Ajay Sharma, Principal	Chairperson
2.	Mr. D.K.Sindhwani, Mgt. Rep	Member
3.	Dr Prem Kumar, Educationist	Member
4.	Dr Harish Anand, Mgt. Rep	Member
5.	Asst. Prof. (Dr) Marinal Gupta, Registrar, SACCM	Member
6.	Asst. Prof. Jinesh Jain	Member
7.	Asst. Prof. Sanjay Gupta, Dean-Student Welfare	Member
8.	Asst. Prof. (Dr) Jaspreet Kaur	Member
9.	Asst. Prof. Sahil Ghai, COE	Member
10.	Asst. Prof. Vijay Chhabra, IT Incharge	Member
11.	Mr. Anil Kumar, Librarian	Member
12.	Mr. Anuj Sharma, Estate Officer	Member
13.	Mr. Sumit Sharma, Alumni Rep	Member
14.	Mr. Rakesh Kumar, Office Supdt.	Member
15.	Asst. Prof. Meenu Gupta	IQAC Coordinator

The Co-ordinator- IQAC opened the meeting by welcoming all.

1. The minutes of the previous meeting of the IQAC was read out to the members and the same were confirmed.

2. The Chairperson, Dr. Ajay Sharma discussed the ranking parameters adopted by the **National Institutional Ranking Framework (NIRF)**, highlighting the areas where there is scope for improvement. He also emphasized the recommendations given by the NAAC Peer Team during the first cycle of Accreditation and the Salient features of the New Education Policy (NEP).
3. Dr. Sharma emphasized that to be in the list of top 100 institutes of NIRF-MHRD, greater emphasis is required to be laid on Teaching, Learning and Resources, Research and Professional Practices, Graduation Outcomes, Outreach, and Inclusivity, and Perception.
4. The following points were taken up in detail:

Sr. No.	Agenda Point	Discussion
1	Conferment of Autonomous Status	Autonomy is a functional status given to the colleges, by the University Grants Commission and University. It provides Colleges with academic and operative freedom which ultimately contributes towards the upliftment of academic standards and excellence. The Chairperson informed that only those colleges are eligible to apply for conferment of UGC autonomy which is permanently affiliated with the Parent University and recognized under sections 2(f) and 12(B) of the UGC Act with sufficient academic and non-academic resources. So, in the future, if SACCM wishes to get autonomous status then it needs to consider these points.

Teaching, Learning, and Resources	<p>It was apprised that SACCM needs to make structural and strategic changes in light of the main doctrines of the New Education Policy (2020), such as:</p> <ul style="list-style-type: none"> a) As opposed to the current teacher-centric model, a student-centric model needs to be introduced. b) Flip Classrooms/ Blended Learning Models to be introduced. c) Up-gradation of all classrooms as Smart classrooms. d) Need to expand without compromising quality; to be a multi-faculty institution to give Choice-based Credit courses. e) Promotion of MOOCS courses through SWAYAM platform at National level and tie-up with Course era for provision of international learning resources.
Curricular Aspects	<p>It was suggested that SAACM should think about future job prospects and introduce courses in emerging areas like data analytics, digital marketing, information security analysis, software and application developers, FinTech Engineering, etc.</p>
Research Environment	<p>Recognizing the growing need and importance of research in today's dynamic environment, and academic progression of a teacher. it was suggested that:</p>

The		<p>a) More FDPs/ workshops on contemporary research tools need to be organized for the benefit of the faculty.</p> <p>b) Anti-plagiarism software, web of Science, statistical software need to be subscribed for the creation of research infrastructure.</p> <p>c) Faculty should be given free hand to do impactful research and they shall be rendered with moral, emotional, academic, and financial support by the college.</p>
5	Innovation Cell	<p>It was shared that SACCM has already sown a seed of incubation center by entering into MoU with IIT Ropar for supporting the innovative ideas of budding entrepreneurs. Also, few interactive sessions have already been held under the aegis of Innovation Cell. But there is a need to work upon establishing physical infrastructure and facilitating training to students.</p>
6	Campus Placement Cell	<p>The Chairperson stressed that the working of Career Guidance & Placement Cell (CGPC) requires further strengthening for guiding students to choose the right career. He also suggested focusing on various aspects like designing and implementation of proper placement procedures, placement calendar, placement drives, and keep intact placement records. He spoke about the importance of</p>

		exploring the contacts of alumni for better placement of existing students.
7.	Need for Finishing School	A finishing school is that which emphasizes on all-round personality development, viz. overall grooming, improving body language, image building, confidence building, etc. Hence to increase the employability prospects of SACCM graduates, it is suggested that the college may start with finishing school.
8.	Alumni Engagement and Graduation Outcomes	Alumni are brand ambassadors of any institution. They not only inspire the students but empower them with their real-life experiences. They can also be helpful during campus placement of the institute and can help in hiring fresh pass-out students. Therefore, it was emphasized that to build a long-lasting relationship with the alumni more activities shall be planned such as social events, lecture series, networking opportunities and career advice, internships, etc. It was also pointed out that to effectively measure graduation outcomes, there is a need to streamline the data collection and assessment mechanism for outgoing students.
9.	Outreach and Inclusivity	Nowadays all ranking and accreditation institutions lay special emphasis on the representation of women and socially

		<p>challenged persons in student and/or faculty populations, and also on outreach activities of the institution like what an institution is doing for creating a better environment for women, economically and socially challenged as well as the physically challenged students. To this end, it was discussed that as Vardhman's CSR wing is actively involved in various outreach activities and has done a great job for the welfare of the community, hence, the college may also link with them and increase the quotient of outreach and extension activities.</p>
10.	Perception	<p>To this end, it was suggested that the college can work on different aspects of perception like peer perception, public perception, student perception using techniques such as Digital Marketing, Public Relation Exercises, and Social Media Influencers. Further, faculty can be encouraged to do socially impactful research and a social project involving students and the local community. Also, feedback collected from various stakeholders can be used to improve the quality of the undergraduate programs.</p>
11.	Infrastructural Development	<p>There is strong evidence that high-quality infrastructure facilitates better instruction, improves student outcomes, and reduces dropout rates, among other benefits. Therefore, it was recommended that with</p>

		<p>developments taking place and with the advent of modern and innovative methods, it is necessary to promote infrastructure development like the creation of smart classrooms, digital libraries, language labs, gymnasium, indoor games, etc. Also, there is a need for the proper maintenance and optimum utilization of existing infrastructural facilities.</p>
12.	Psychological Intervention	<p>The Chairperson informed that though the college has appointed a full-time psychologist to deal with behavioral and other related issues of the students still it can be supplemented with the use of IT. Softwares Like Mindler can help to have online psychological profiling of students which can later be followed by group activities and individual counselling sessions. Further, Sessions on happiness and other positive psychology areas must be conducted more frequently.</p>
13.	Precise Mechanism for Measuring Learning outcomes	<p>To this end, he shared that being an affiliated College we cannot change the curriculum prescribed by the University, but we can plan some workshops where we can engage persons from the National University of Educational Planning and Administration (NUEPA) to work on this aspect especially on</p>


		developing the mechanism for measuring the learning outcomes.
14.	Revision in IT policy	After due deliberation on the revision of the IT Policy, it was decided that the college IT head can work in association with the IT Team of Vardhman and make the desired changes in the existing IT policy, which further can be shared with the faculty.

5. All the points were very well taken up by all the esteemed members and it was decided that the task may be delegated to small working groups, set the time frame, and then decide on the further course of action. In addition, it was advised that IQAC meetings be scheduled more frequently so that all identified gap areas can be addressed at earliest.

There being no other item for discussion, the meeting came to close with thanks to the Chair.

Sd/-

(Dr. Ajay Sharma)
Principal


(Ms. Meenu Gupta)
Coordinator IQAC

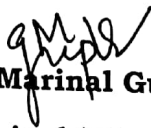
PRINCIPAL
SRI AUROBINDO COLLEGE OF
COMMERCE & MANAGEMENT
LUDHIANA

ACTION TAKEN REPORT
(for IQAC Meeting Held on 25-06-2021)

To implement the decisions taken in the meeting of the IQAC, the following actions were taken:

S.No.	Decision	Action Taken
1.	Revision in IT Policy and upgradation of IT Infrastructure	<ul style="list-style-type: none"> a) Unauthorised/pirated softwares have been removed from the faculty laptops. b) Data backup is done with Onedrive of Users laptop for C and D drive. c) Further work is in progress regarding Campus Network Connectivity and upgradation, Switching of ERP from iCloudEMS to QualSoft, Digitization of Office Records, Smart Class Rooms, Digital Repository of lectures for all subjects, RFID Implementation.
2.	Infrastructural Development	The Process of installation of new computer centre has already been completed. Formal inauguration ceremony would be held very soon.
3.	Outreach and Inclusivity	<p>NSS unit of the College organized a seven day NSS Camp in the month of August 2021. Various activities organized under this camp included:</p> <ul style="list-style-type: none"> a. Orthopedic and Eye check up Medical Camps in two villages adopted under NSS Program. b. Tree Plantation drive was held at Phullanwal village. c. Visits to Swami Vivekanand Meditation Centre and Govind Gdham to acquaint the students about the need and importance of meditation and spirituality in life. d. Various motivational talks on the themes like Secrets of Happiness, hardships in the life of an entrepreneur etc were also held.
4.	Research Infrastructure	Negotiations regarding subscriptions of

		databases like Web of Science, Scopus, EBSCO are going on but nothing has yet been materialized to this end.
5.	Psychological Intervention	Psychological assessment process has been initiated for the students of B COM and BBA. Big-Five personality test (acronym "OCEAN"), which explains personality on five dimensions viz. Openness to experience, Conscientiousness, Extroversion, Agreeableness, and Neuroticism was used for the assessment. Also, Counselling sessions of students having psychological and emotional distress were taken up.


(Dr. Marinal Gupta)
Principal (Offg.)

Officiating Principal
 Sri Aurobindo College of Commerce
 and Management, Ludhiana

(Date: 11-08-2021)