

SRI AUROBINDO COLLEGE OF COMMERCE AND MANAGEMENT
MINUTES AND ACTION TAKEN REPORT OF THE MEETING OF
INTERNAL QUALITY ASSURANCE CELL (IQAC)
HELD AT 3:00 PM IN CONFERENCE ROOM ON 11-08-2021

The Following were present:

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| 1. | Dr. Marinal Gupta, Principal(Offg.) | Chairperson |
| 2. | Mr. D.K.Sindwani, Mgt. Rep | Member |
| 3. | Asst. Prof. Jinesh Jain | Member |
| 4. | Asst. Prof. (Dr.) Jaspreet Kaur | Member |
| 5. | Asst. Prof. Sahil Ghai, COE | Member |
| 6. | Asst. Prof. Vijay Chhabra | Member |
| 7. | Mr. Anil Kumar, Librarian | Member |
| 8. | Mr. Anuj Sharma, Estate Officer | Member |
| 9. | Mr. Rakesh Kumar, Office Supdt. | Member |
| 10. | Asst. Prof. Meenu Gupta | IQAC-Coordinator |

The following members could not attend the Meeting and were granted leave of absence:

- 1 Dr. Harish Anand, Mgt. Rep
- 2 Dr. Prem Kumar, Educationist
- 3 Mr. Sumit Sharma, Alumni Rep.
- 4 Asst. Prof. Sanjay Gupta, Dean-Student Welfare

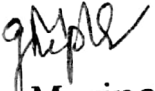
The Coordinator- IQAC opened the meeting by welcoming all.

1. The minutes of the last meeting of the IQAC were read out to the members and the same were confirmed.
2. Following points were taken up in detail:

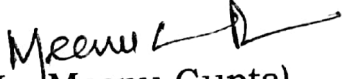
Sr. No.	Agenda Point	Discussion	Action Taken
1	Annual Quality Assurance Report (AQAR) 2019-20	Final Draft of AQAR 2019-20 was discussed in detail. Gap areas were identified and it was desired that a note in this regard to be submitted to the Governing Body	AQAR 2019-20 duly submitted to NAAC on 31-08-2021 by the Coordinator IQAC and also a detailed note reflecting the gap areas was submitted as discussed.
2	Streamlining the existing feedback mechanism.	Discussion at length took place in this regard and it was suggested that the feedback collection and analysis committee shall prepare a detailed proposal identifying the requisite measures for timely collection and analysis of feedback	Feedback Collection and Analysis committee is working the proposal.

		from various stakeholders and discuss the same with the Principal, afterwards make a suitable action plan.	
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There being no other item for discussion, the meeting came to a close with thanks to the Chair.


(Dr. Marinal Gupta)
Principal

Officiating Principal
Sri Aurobindo College of Commerce
and Management, Ludhiana


(Ms. Meenu Gupta)
Coordinator IQAC