

**SRI AUROBINDO COLLEGE OF COMMERCE AND MANAGEMENT**  
**MINUTES AND ACTION TAKEN REPORT OF THE MEETING OF**  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**HELD AT 3:00 PM IN CONFERENCE ROOM ON 22-12-2021**

**The Following were present:**

|     |                                  |                  |
|-----|----------------------------------|------------------|
| 1.  | Prof(Dr) Vishal Kumar, Principal | Chairperson      |
| 2.  | Mr. D.K.Sindwani, Mgt. Rep       | Member           |
| 3   | Dr. Prem Kumar, Educationist     | Member           |
| 4.  | Asst. Prof. Jinesh Jain          | Member           |
| 5.  | Asst. Prof. (Dr.) Jaspreet Kaur  | Member           |
| 6.  | Asst. Prof. Sanjay Gupta, DSW    | Member           |
| 7.  | Asst. Prof. Sahil Ghai, COE      | Member           |
| 8.  | Asst. Prof. Vijay Chhabra        | Member           |
| 9.  | Mr. Anil Kumar, Librarian        | Member           |
| 10. | Mr. Anuj Sharma, Estate Officer  | Member           |
| 11. | Asst. Prof. Meenu Gupta          | IQAC-Coordinator |

The following members could not attend the Meeting and were granted leave of absence:

- 1 Dr. Harish Anand, Mgt. Rep
- 2 Mr. Sumit Sharma, Alumni Rep.
- 3 Mr. Rakesh Kumar, Office Supdtt.

The Coordinator- IQAC opened the meeting by welcoming all.

1. The minutes of the last meeting of the IQAC were read out to the members and the same were confirmed.

2. Following points were taken up in detail:

**Agenda Item No. 1:** Comments on Annual Quality Assurance Report (AQAR) 2019-20.

**Discussion:** Detailed discussion took place on the comments received from NAAC on AQAR 2019-20 and it was desired that priority should be set and one by one all the issues should be taken up in detail in the coming meetings of IQAC.

**Action Taken:** Two major areas where immediate attention is required are identified, Committees are asked to submit proposal in this regard. These areas are:


1. Strengthening the existing Alumni Association.
2. Introduction of new certificate/ value added courses.

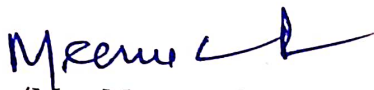
**Agenda Item No. 2:** Final draft of AQAR 2020-21

**Discussion:** Final Draft of AQAR 2020-21 was put up for discussion. Gap areas were identified and it was desired that a copy of the report to be submitted to the Governing Body.

**Action Taken:** After incorporating the desired changes the AQAR 2020-21 was duly submitted to NAAC on 31-03-2022 by the Coordinator IQAC.

There being no other item for discussion, the meeting came to a close with thanks to the Chair.

  
Prof (Dr) Vishal Kumar  
Principal

  
(Ms. Meenu Gupta)  
Coordinator - IQAC