

**PANJAB UNIVERSITY**

Application form to see Answer-book/s (before Re-evaluation)  
(to be filled in by the candidate in his/her own handwriting)  
(Please read carefully the Instructions /Guidelines on 2<sup>nd</sup> page of the form.)

1. Name of the applicant (in Block Letters) \_\_\_\_\_
2. Father's Name \_\_\_\_\_
3. Name of Examination \_\_\_\_\_
4. Roll No. \_\_\_\_\_ Registration No. \_\_\_\_\_
5. Year and Session \_\_\_\_\_
6. Result: **Fail** or **Pass** or **Reappear/Compartment**
7. Date of Declaration of Result \_\_\_\_\_.
8. Particular subject/subjects and paper/papers for which answer-books is/are to be shown.

**Subject Paper/option Marks obtained**

\_\_\_\_\_  
\_\_\_\_\_

9. Specimen handwriting of the applicant \_\_\_\_\_

10. No. Date and Value of Bank Draft \_\_\_\_\_ Dated \_\_\_\_\_

(If the application is sent by post) (i) Bank Draft No. \_\_\_\_\_

(ii) Name of Bank \_\_\_\_\_

(iii) Amount of Draft \_\_\_\_\_

(iv) University Receipt No. and Date \_\_\_\_\_

(If fee is deposited with the cashier, Panjab University, Chandigarh)

**NOTE : MONEY ORDERS/POSTAL ORDERS ARE NOT ACCEPTABLE.**

11. Address for Correspondence \_\_\_\_\_

Tel. No. with code: \_\_\_\_\_

Dated :

Signature of Applicant

**(Space for office use only)**

Case No. \_\_\_\_\_

The result of the candidate was  
declared on \_\_\_\_\_.

Application received on \_\_\_\_\_.

Time for showing Answer book/s: \_\_\_\_\_.

Signature of the dealing official \_\_\_\_\_.

**(To be filled after seeing the Answer Book/s)**

I have seen my answer-book(s)

I am satisfied / Not satisfied.

Re-evaluation (Yes/No)

(Signature of the candidate with date)

## **Instructions /Guidelines for the candidates**

1. The application form to see answer-book/s can be downloaded from the internet.  
([www.puchd.ac.in](http://www.puchd.ac.in))

2. The relevant guidelines regarding showing of answer-books read as under:-

(A) A candidate shall be entitled to see his/her answer-book/s on payment of a fee of Rs.500/- per answer-book, in the presence of committee constituted by the Vice-Chancellor.

(i) The application to see answer book will be received by the University within 10 days from the date on which the result is declared by the University and within 7 days from the date of dispatch of Detail Marks Card by the university office. If there is a posting error or totaling error or any question is left unmarked, full fee will be refunded and error corrected. If the student is not satisfied with marking of his/her answer-book, he/she will apply for re-evaluation within 5(Five) working days from the date of seeing the answer-book/s.

(B) If any mistake is detected as a result to see answer-book, as provided for in 'A' above, the Vice-Chancellor shall have power to rectify the result. In such a case the fee paid under clause (A) shall be refunded.

3. Forms received by the office, after the due date and found incomplete in any respect, shall be liable to be rejected.

4. No student will damage/destroy or take away the answer book/s.

5. Time limit to see the answer book will be 10 -15 minutes.

6. Materials like pen, pencil & mobile are not allowed.

7. Admit card / proof is required for identification.

8. Parents/Guardians are not allowed with the candidate.