

One attested  
passport size  
photograph of  
the writer to be  
pasted here and  
second stapled.

**PANJAB UNIVERSITY, CHANDIGARH**

**APPLICATION FOR APPOINTMENT OF WRITER**  
*(Before filling the form please see instructions overleaf)*

Candidate must  
paste here  
his/her recent  
attested  
passport size  
photograph.

1. Name of the candidate (in capital letters) \_\_\_\_\_
2. Father's name Sh. \_\_\_\_\_
3. Complete residential address \_\_\_\_\_  
\_\_\_\_\_
- Phone No. \_\_\_\_\_
4. Name of Examination in which to appear \_\_\_\_\_
5. Whether a regular College/USOL/Private Candidate \_\_\_\_\_
6. Name of the college \_\_\_\_\_  
\_\_\_\_\_
7. University Roll No. \_\_\_\_\_
8. Year/Session \_\_\_\_\_
9. No. of papers in which appearing \_\_\_\_\_
10. Whether blind/permanently disabled/  
Temporarily Disabled \_\_\_\_\_
11. Name of the engaged writer & address Ms/Mr. \_\_\_\_\_  
\_\_\_\_\_
12. Father's name Sh. \_\_\_\_\_
13. Class in which studying \_\_\_\_\_
14. University exam. Roll No. & session (if any) \_\_\_\_\_
15. Amount deposited : Rs. \_\_\_\_\_ Receipt No. \_\_\_\_\_ Date \_\_\_\_\_

*(Please see Sr. No. 2 (vi) overleaf for detail)*

**It is certified that (i)** the engaged writer is one/more than one grade lower than me and a certificate duly attested has been attached. (In case the writer is only one grade lower, a certificate may also be attached stating that he/she did not secure more than 50% marks in the last examination/house examinations), **(ii)** the facts and particulars given above are correct and nothing has been concealed. The permission may please be granted to engage the person (mentioned at Sr. No. 11) as my writer for the examination, mentioned at Sr. No. 4 above.

16. (a) **I agree to be his/her writer.**  
\_\_\_\_\_  
(Signature with date of the writer)

16. (b) \_\_\_\_\_  
(Signature/L.H.T.I. of the candidate)  
Date \_\_\_\_\_

**Documents attached:**

1. Medical Certificate (Original & Photocopy).
2. Two attested passport size photographs of writer.
3. Writer's qualification certificate (attested photocopy).
4. University fee receipt in original (if applicable).

***The application is recommended  
for appointment of a writer.***

\_\_\_\_\_  
**(Signature and stamp of the college  
Principal)**

**FOR OFFICE USE ONLY**

The applicant meets with the requirements as laid down under University Rules at page 381, Panjab University Calendar Vol.-III, 2009.

Permission for appointment of a writer (as mentioned at Sr. No. 11-14) may kindly be granted so that the Centre Supdt. concerned could be informed accordingly.

\_\_\_\_\_  
Dealing Official

A.S.O./Asstt.

O.S.C.

A.R.C.

C.O.E.

## INSTRUCTIONS FOR THE CANDIDATES

1. The college/USOL candidates must get the form recommended and signed from the Head of the Institute.
2. The following documents must be attached with the application form:
  - i) One attested passport size photograph of the applicant pasted at the relevant column.
  - ii) Medical Certificate (*Please attach Original Medical Certificate from the C.M.O. of the Distt./Professor of specialty concerned of a recognized Medical College, recommending the help of a writer alongwith photocopy of the same.*)
  - iii) Two attested passport size photographs of the writer (one pasted at the relevant column and other stapled.)
  - iv) Writer's qualification certificate (attested photocopy).
  - v) The signature of the writer as token of having agreed to be writer must be obtained at 16 (a), overleaf.
  - vi) University fee receipt in original. {As a special Supervision fee @ Rs. 485/- per paper. (Not applicable in the case of blind and permanently disabled candidates, as per Syndicate decision dated 19.11.2005, Para 17)}.
3. The engaged writer should be one or more than one grade lower than the candidate and a certificate duly attested be attached. (In case the writer is only one grade lower, a certificate may also be attached stating that he/she did not secure more than 50% marks in the last examination/house examinations).